



## **Carriers Haulage/Store Door Delivery**

### **Mandatory Requirements for Carriers Haulage:**

1. Collect Invoice Payer
2. DND Payer (Demurrage and Detention)
3. Complete Delivery Address
4. Complete Multistop Address (75 Euro per container if required)
5. Customs clearance by: Customer/Maersk
6. T1 By Maersk (50 Euro per container): <https://bit.ly/2EnYa7l>

**For Austria Delivery:** Invoice, packing list, HS code and German cargo description are needed in Addition to above requirement.

### **General Guidelines:**

**Registration on maersk.com:** When you expect your first import container(s) with Maersk, please start by registering on our homepage [www.maersk.com](http://www.maersk.com) (Please click on "Please register here").

**Transport order / Release request:** It is mandatory to send the transport order or the release request with all important details regarding your import shipment(s) 5 days prior ETA using our Self Service Delivery Order. Our User Guide for assistance: <https://mymaersklineguide.maglr.com/my-maerskline-user-guide/shipments>

**Original Bill of Lading:** Please send one of your Original Bill of Ladings to our below mentioned address (Please send it only by courier, to avoid loss!).

**Letter of Authorization:** If you have been authorized by the consignee to handle the cargo on his behalf, please provide us a letter of Authorization. A template is available if needed. Please attach the signed and stamped template on the Self Service Delivery Order page.

**ATB number:** You also have the possibility to look up for your ATB number for Hamburg and Wilhelmshaven 2 days prior ETA. Please click on <https://www.maersk.com/local-information/europe/germany/import> .

**Payment Proof:** If you are not registered as a credit customer, please provide and attach a payment proof via Self Service Delivery Order. Invoice will be generated 5 days prior to ETA. You can also download the invoice from <https://my.maerskline.com>

**Unload container for store door delivery (Carriers Haulage):** After the container arrived at your premises, you have 2 hours to unload it. After 2 hours, waiting time will be charged.

**Customs Clearance:** For Customs Clearance through Maersk, please contact our CHB Team directly: [mycustomsde@damco.com](mailto:mycustomsde@damco.com)