

Downloading Invoice and Receipt via MyFinance

Updated
December 2020



MAERSK

In the future logistics should be “boring”

Perspectives on a connected supply chain with Carsten Frank Olsen,
Global Head of E-Business at Maersk.

WATCH INTERVIEW

Hub

New

Shipment overview - Export

Shipment overview - Import

All inbound

MyFinance

Remote carrier management

Payer standing instructions

Click “Manage” and select
“MyFinance” (Logging in is required)



Chat

Downloading Invoice

g Schedules Supply chain Manage ▾

EN ▾



MyFinance

[EXPORT ALL OPEN INVOICES](#)

Search options ▾

Search by B/L, Invoice, Payment receipt no. or Dispute l ×

Dashboard

Open (3)

Overdue

Paid

Disputed

Credits

E-statement

See more ▾

OPEN INVOICES

SORT BY: Invoice Date (latest) ▾

FILTER

Click "Open"



Invoice number

Bill of lading no.

Customer reference

Due date

Open amount

Dispute status



30 NOV 2018 **Overdue**

Inv. date 30 NOV 2018



21 JAN 2018 **Overdue**

18 JAN 2018

Disputed



2018 **Overdue**

Inv. date 12 JAN 2018

Disputed



Click the checkbox to download your preferred invoice(s)



Chat

Downloading Invoice

g Schedules Supply chain Manage ▾

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MyFinance

[↑](#) **EXPORT SELECTED OPEN INVOICE(S)**

Search options ▾



Search by B/L, Invoice, Payment receipt no. or Dispute l



Dashboard

Open (3)

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See more ▾

OPEN INVOICES

SORT BY: Invoice Date (latest) ▾

FILTER



Invoice number

Bill of lading no.

Customer reference

Due date

Open amount

Dispute status



30 NOV 2018 **Overdue**

Inv. date 30 NOV 2018



21 JAN 2018 **Overdue**

Inv. date 18 JAN 2018



16

Click here to download invoice(s)



Chat



1 Invoice selected

Total:



Downloading Receipt

g Schedules Supply chain Manage ▾

EN ▾



MyFinance

[EXPORT ALL PAID INVOICES](#)

Search options ▾



Search by B/L, Invoice, Payment receipt no. or Dispute l



Dashboard

Open

Overdue

Paid (4)

Disputed

Credits

E-statement

See more ▾

PAID INVOICES

SORT BY: Invoice Date (latest) ▾

FILTER

Click "Paid"



Invoice number

Bill of lading no.

Customer reference

Paid date

Paid amount

Payment receipt

Dispute status



13 NOV 2020

Inv. date 31 JUL 2020

Disputed



13 NOV 2020

Disputed



Inv. date 25 FEB 2020

Disputed



13 NOV 2020

Disputed

Click the checkbox to download your preferred receipt

Receipt cannot be downloaded with multiple selection

Downloading Receipt

MyFinance

[EXPORT SELECTED PAID INVOICE\(S\)](#)

Search options

Search by B/L, Invoice, Payment receipt no. or Dispute l

Dashboard

Open

Overdue

Paid (4)

Disputed

Credits


E-statement

See more

PAID INVOICES

SORT BY: Invoice Date (latest)

FILTER

<input type="checkbox"/>	Invoice number	Bill of lading no.	Customer reference	Paid date	Paid amount	Payment receipt	Dispute status
<input checked="" type="checkbox"/>				13 NOV 2020 Inv. date 31 JUL 2020			Disputed
<input type="checkbox"/>				13 NOV 2020 Inv. date 28 JUL 2020			Disputed
<input type="checkbox"/>				13 NOV 2020			Disputed

Click  and select "Payment Receipt" to download Receipt

Invoice

Payment Receipt

☒ 1 Invoice selected

Total:



Searching for Invoice/Receipt

MyFinance

Search options ▾

🔍 Search by B/L, Invoice, Payment receipt no. or Dispute l ×

Dashboard Open Overdue Paid Disputed Credits E

Provide the B/L no.,
then press Enter to search

Outstanding invoices

3

Invoices are overdue



VIEW

0

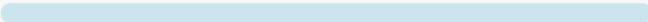
Invoices due today



VIEW

0

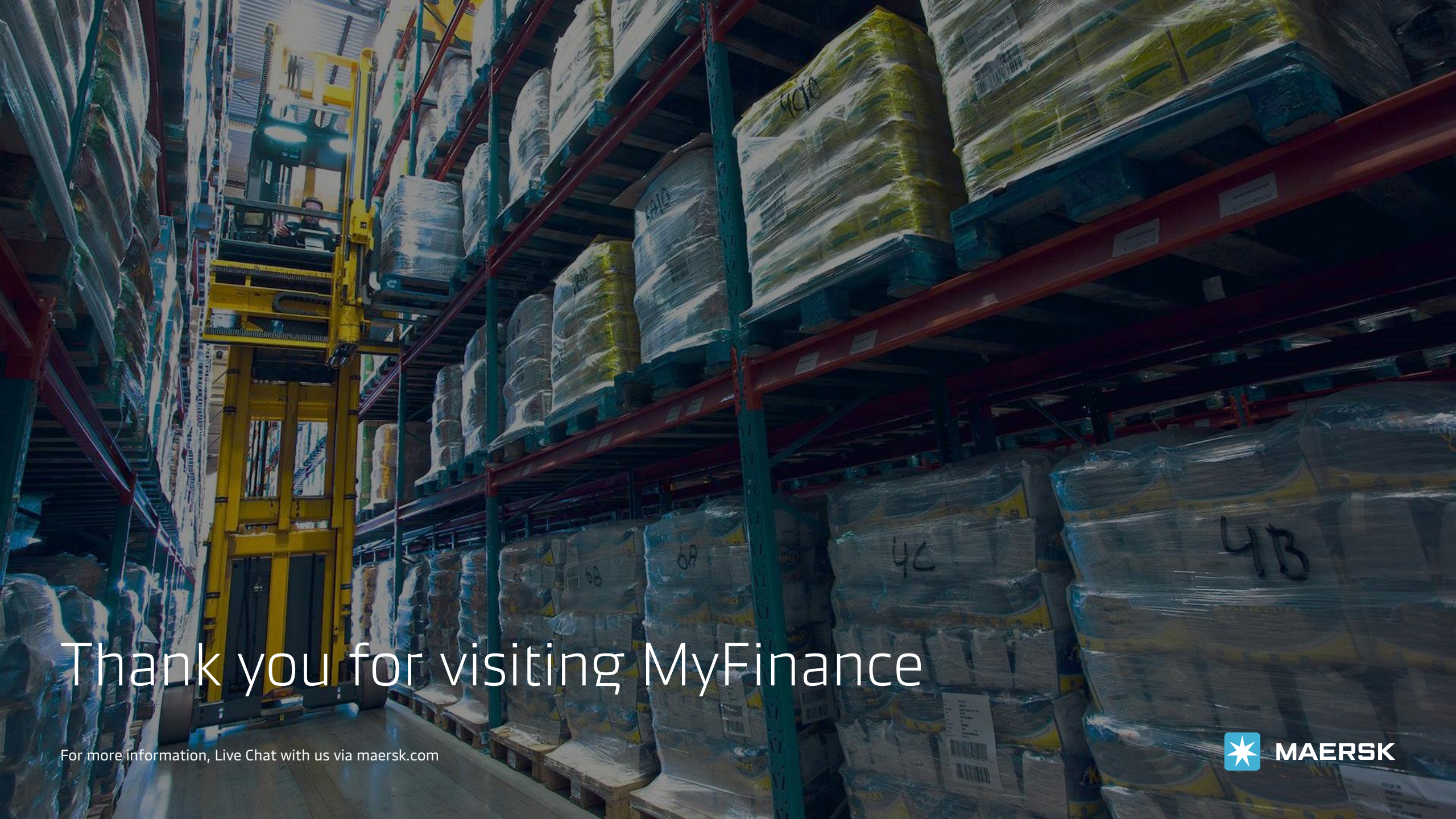
Invoices due this week



VIE



Chat



Thank you for visiting MyFinance

For more information, Live Chat with us via maersk.com

