Select your preferred mode of payment

- Giro
- Electronic Fund Transfer
- Paynow
- Cheque

Do ensure that you have login in your account in MyFinance

You do not have one? Please click and register here [www.maersk.com/financial-services/myfinance](http://www.maersk.com/financial-services/myfinance)
Giro

This is our most **recommended** payment option. This is only applicable to customers with approved GIRO arrangement. If you would like to explore this payment option, feel free to reach out to any of our customer service representative.

For existing approved GIRO customers
1. Go to **ePayment** tab
2. Select the **invoice numbers** you want to pay
3. Select **payment method** > **Smart Pay**
4. Select your **registered bank account**
5. Agree to Terms and Conditions
6. Review your invoice selections and **press pay**
7. You may print your payment confirmation.

For customers who wish to apply for Giro payment
1. Please download the Giro application form [here](#)
2. Follow the instruction in page 2.
3. Once completed, send scanned copy to marian.roseconcha@maersk.com
4. After you received confirmation on the form, please send original to
   1. Paya Lebar Quarter
      #13-01 Paya Lebar Quarter, Singapore 408533
   **Attention: Marian Concha (Finance)**

**Kindly expect 6-8 weeks processing in between banks**
Electronic Fund Transfer

Please follow below in MyFinance right after your bank transfer to notify us for the invoice numbers paid.

1. In MyFinance, open See More tab
2. Choose Paid to Release then click Redirect button
3. Go to Open Invoices tab
4. Select the invoice numbers you want to pay
5. Select Create Payment Remittance button below
6. Select from below drop down boxes
   ▪ Currency
   ▪ Payment Method > Bank Deposit /EFT
8. Key in your email address.
9. Attach your bank transfer payment proof.
10. Click Submit

Bank Details

<table>
<thead>
<tr>
<th>Account name</th>
<th>Maersk A/S</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank</td>
<td>The Hongkong and Shanghai Banking Corporation Limited, Singapore Branch</td>
</tr>
<tr>
<td>Bank Branch</td>
<td>Singapore Branch</td>
</tr>
<tr>
<td>Bank Address</td>
<td>10 Marina Boulevard Marina Bay Financial Centre Tower 2 #46-01 Singapore 018983</td>
</tr>
<tr>
<td>Bank Code</td>
<td>7372</td>
</tr>
<tr>
<td>Branch Code</td>
<td>052</td>
</tr>
<tr>
<td>Swift Code</td>
<td>HSBCSGSG</td>
</tr>
<tr>
<td>SGD Bank Account</td>
<td>052-174984-001</td>
</tr>
<tr>
<td>USD Bank Account</td>
<td>260-873609-178</td>
</tr>
</tbody>
</table>
Paynow

Select your preferred way to pay via Paynow

By UEN
1. Login to your online banking. Ensure your account is enrolled in PayNow.
2. Key-in this UEN: 197401342ZMAS
3. You should be able to see this registered name: Maersk Singapore Pte. Ltd.
4. Enter the total amount of invoices you intend to pay.
5. Click PayNow
6. Take Screenshot of your successful Paynow payment.

By scanning SGQR
1. Go to your bank app in your mobile.
2. Scan SGQR
3. You should be able to see this registered name: Maersk Singapore Pte. Ltd.
4. Enter the total amount of invoices you intend to pay.
5. Click PayNow
6. Take Screenshot of your successful Paynow payment.

Please follow below in MyFinance right after your Paynow to notify us for the invoice numbers paid.

MyFinance
1. In MyFinance, open See More tab
2. Choose Paid to Release then click Redirect button
3. Go to Open Invoices tab
4. Select the invoice numbers you want to pay
5. Select Create Payment Remittance button below
6. Select from below drop down boxes
   ▪ Currency > SGD
   ▪ Payment Method > Bank Deposit /EFT
7. Key in payment reference number.
8. Key in your email address.
10. Click Submit

By UEN
1. Login to your online banking. Ensure your account is enrolled in PayNow.
2. Key-in this UEN: 197401342ZMAS
3. You should be able to see this registered name: Maersk Singapore Pte. Ltd.
4. Enter the total amount of invoices you intend to pay.
5. Click PayNow
6. Take Screenshot of your successful Paynow payment.
Cheque

We strictly do not accept cheque payments at our documentation counters and via any type of mail services.

Please directly deposit your cheque payments to any HSBC quick deposit machine. We have partnered with HSBC that their branches will stamp your deposit slips before dropping your cheques. If you have dropped the cheques instead of getting a deposit slip, please note that processing time is 3-5 days. We shall wait for the bank clearing before processing.

Follow below in MyFinance right after cheque deposit to notify us for the invoice numbers paid.

1. In MyFinance, open See More tab
2. Choose Paid to Release then click Redirect button
3. Go to Open Invoices tab
4. Select the invoice numbers you want to pay
5. Select Create Payment Remittance button below
6. Select from below drop down boxes
   ▪ Currency
   ▪ Payment Method > Cheque
7. Key in cheque number.
8. Key in your email address.
9. Attach the cheque copy and stamped bank deposit slip.
10. Click Submit

Before depositing the cheque, please scan to ensure below details

<table>
<thead>
<tr>
<th>IMPORTANT DETAILS ON THE CHEQUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>FACE OF THE CHEQUE</td>
</tr>
<tr>
<td>Payee name: Maersk A/S</td>
</tr>
<tr>
<td>Date: must not be post-dated cheque</td>
</tr>
<tr>
<td>Amount: Amount in words and in figures must be correct</td>
</tr>
<tr>
<td>&gt; Duly signed by your authorized signatory/ies</td>
</tr>
<tr>
<td>&gt; Must bear account payee only or cross cheque</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>BACK OF THE CHEQUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Payee name: Maersk A/S</td>
</tr>
<tr>
<td>SGD bank Account: 052-174984-001</td>
</tr>
<tr>
<td>USD bank account: 260-873609-178</td>
</tr>
</tbody>
</table>
We encourage you to use **MyFinance** platform to do the following and explore other functions:

1. View invoices
2. Raise dispute
3. Check your Account Statement
4. Pay online
5. Send your payment proof

Should you need further illustrative demo, please reach out to our customer service representative and they will direct you to the respective team.

THANK YOU