



Dear Valued Clients,

PREADVISE at ATI Batangas for Maersk is automatic upon container pull-out. ATI Batangas PREADVISE will capture the weight details declared during booking creation.

The screenshot shows a web form with three main sections: 'Container type & size' with a dropdown menu set to 'Please select'; 'Number of containers' with a numeric input set to '1' and minus/plus buttons; and 'Weight per container (kg - cargo only)' with a numeric input field highlighted in yellow. Below these are two checkboxes: 'I wish to use a shipper's own container, an import return container or a triangulation option' and 'The cargo is oversized'. At the bottom left is a button '+ ADD ANOTHER CONTAINER TYPE/ SIZE' and at the bottom right is a green 'CONTINUE' button.

Shipper’s declared weight during booking creation shouldn’t have a discrepancy of +/- 1,500 kilograms (1.5 metric tonnes) on measured VGM weight upon arrival at the gate. \* VGM = Cargo & Packaging weight + Container Weight.

Any discrepancy on the VGM will incur shut out and must be settled by shipper at the terminal to ensure containers will be loaded on the vessel.

Thus, in case actual VGM is **NOT tally with your declared booked weight**, customer should update first the VGM details in Maersk’s website, [www.maersk.com](http://www.maersk.com).

- o Please go to [www.maersk.com](http://www.maersk.com) and log in.
- o Once log in, please type booking number then click View Details.
- o Then Click Containers & VGM
- o Click Update VGM and update the VGM details per container.

Once done, kindly send requests to [BTGPREADVISE@MAERSK.COM](mailto:BTGPREADVISE@MAERSK.COM) (please follow below format) prior container gate-in.

Subject should be: BTG PREADVISE\_BOOKING#\_CUSTOMER NAME  
Format of request should be on the body of email and not as attachment:

	Booking Number	Container #	Seal Number	VGM	trucker plate #
1					
2					

Kindly take note on the following reminders to ensure smooth gate-in of container.

- ✓ Requests should be sent 4 hours prior gate-in of container and we highly encourage to send during office hours (8:30am-5:00pm) from Mondays to Fridays only.
- ✓ Request should be sent ETD-8 days to ensure that terminal's system can generate PACR. Vessel can only be available in terminal's system ETD-8 days.
- ✓ Pre-advise confirmation is two (2) working hours after updating VGM thru Maersk's website.
- ✓ Any discrepancy on booking, container details, format of request and subject will result to non-processing of preadvise request.
- ✓ PACR validity is only 48 hours. Thus, please only request pre-advise if you will gate-in the container within 48 hours.

We look forward to and appreciate your strong and continued business with us.

In case of any questions, please do not hesitate to contact your local Maersk A/S Customer Experience Consultant through the following channels:

Main Number **+63 282313126** / Toll Free Number **+180011102911**

Export concerns: [ph.export@maersk.com](mailto:ph.export@maersk.com)

Import concerns: [ph.import@maersk.com](mailto:ph.import@maersk.com)

Thank you for the understanding and unwavering support.

Sincerely,

Maersk A/S