

MyFinance

- 請求書(invoice)の入手方法 - as of May/2019

【はじめに】

オンラインから請求書を取得（閲覧/ダウンロード）することが可能です。
 輸出は本船出港後、輸入はアライバルノーティス発送後 3 時間程で請求書の作成が完了し、MyFinance にアップロードされます。時間が経過しても請求書が見当たらない場合は恐れ入りますが、財務部までお問合せください。(tel: 03-6630-4202, e-mail: JPNFINACR@MAERSK.COM)

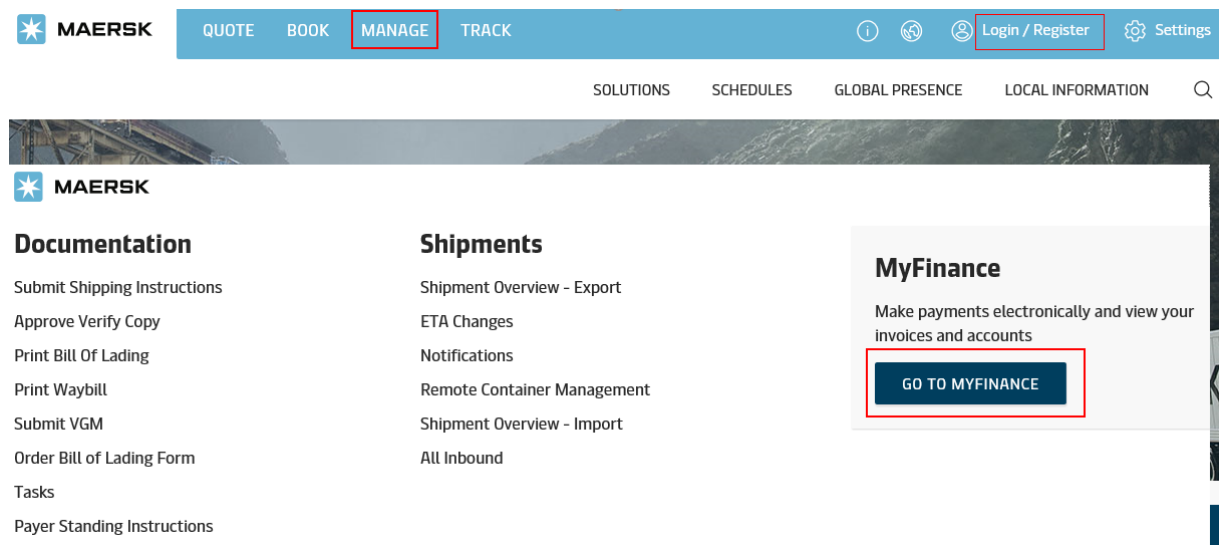
また、請求書の閲覧/ダウンロードに際し、お困りの点がございましたら、[こちら](#)をご参照ください。

【ご利用方法】

Step 1.

maersk.com -> 'MANAGE' -> 'GO TO MYFINANCE'をクリック

* maersk.com を初めてご利用の方は[ユーザー登録](#)をお願いいたします。ご登録完了後、MyFinance をご利用いただけるようになるまで 24 時間程お時間をいただいております。

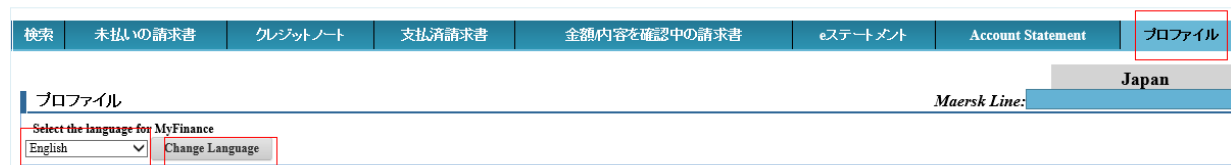


The screenshot shows the MAERSK website navigation bar with 'MANAGE' highlighted. Below the navigation bar, there are sections for 'Documentation', 'Shipments', and 'MyFinance'. The 'MyFinance' section includes the text 'Make payments electronically and view your invoices and accounts' and a 'GO TO MYFINANCE' button.

Step 2.

閲覧言語の切り替え

ご希望の場合は 'プロフィールタブ' にて閲覧言語の切り替えが可能です。



The screenshot shows the 'プロフィール' (Profile) tab selected in the navigation bar. Below the navigation bar, there is a 'プロフィール' section with a language selection dropdown menu. The dropdown menu is set to 'English' and has a 'Change Language' button next to it.

【請求書閲覧方法】
1. 'Open Invoices/未払いの請求書' タブをクリック

まだお支払いが完了していない請求書が一覧表示されます。

Search	Open Invoices	Credits	Paid Invoices	Dispute Cases	eStatement	Account Statement	Profile				
							Japan				
Open Invoices							<i>Maersk Line:</i>				
Extend Search											
	Invoice No.	Bill of Lading No.	Invoice Type	Customer Ref. No.	Invoice Date	Due =	Invoiced Amount	Open	Business Area	Business Area Description	Action
<input type="checkbox"/>	11		IMPORT		May 22, 2019	May 23, 2019	JPY 61,740	JPY 61,740	JPOO	Japan	
<input type="checkbox"/>	11		IMPORT		May 22, 2019	May 23, 2019	JPY 61,740	JPY 61,740	JPOO	Japan	
<input type="checkbox"/>	11		IMPORT		May 23, 2019	May 23, 2019	JPY 61,740	JPY 61,740	JPOO	Japan	
<input type="checkbox"/>	11		IMPORT		May 22, 2019	May 23, 2019	JPY 61,740	JPY 61,740	JPOO	Japan	
<input type="checkbox"/>	11		DEBT-INV		May 24, 2019	May 24, 2019	JPY 45,362	JPY 45,362	JPOO	Japan	
<input type="checkbox"/>	11		DEBT-INV		May 24, 2019	May 24, 2019	JPY 45,362	JPY 45,362	JPOO	Japan	
<input type="checkbox"/>			IMPORT		May 23, 2019	May 27, 2019	JPY 45,780	JPY 45,780	JPOO	Japan	
<input type="checkbox"/>			IMPORT		May 24, 2019	May 29, 2019	JPY 33,302	JPY 33,302	JPOO	Japan	
<input type="checkbox"/>			IMPORT		May 24, 2019	May 29, 2019	JPY 40,787	JPY 40,787	JPOO	Japan	
<input type="checkbox"/>			IMPORT		May 20, 2019	Jun 7, 2019	JPY 63,780	JPY 63,780	JPOO	Japan	

2. 該当の B/L 番号の請求書を選択し、右端の'Action'にある PDF アイコンをクリックすると請求書が PDF 形式で出力されます。

! がついている請求書は支払い期限を過ぎている案件になります。お支払い手続きがお済でない場合は、速やかにお支払い頂きますようお願い申し上げます。

Search	Open Invoices	Credits	Paid Invoices	Dispute Cases	eStatement	Account Statement	Profile				
							Japan				
Open Invoices							<i>Maersk Line:</i>				
Extend Search											
	Invoice No.	Bill of Lading No.	Invoice Type	Customer Ref. No.	Invoice Date	Due =	Invoiced Amount	Open	Business Area	Business Area Description	Action
<input checked="" type="checkbox"/>	11		IMPORT		May 22, 2019	May 23, 2019	JPY 61,740	JPY 61,740	JPOO	Japan	
<input type="checkbox"/>	11		IMPORT		May 22, 2019	May 23, 2019	JPY 61,740	JPY 61,740	JPOO	Japan	
<input type="checkbox"/>	11		IMPORT		May 22, 2019	May 23, 2019	JPY 61,740	JPY 61,740	JPOO	Japan	
<input type="checkbox"/>	11		IMPORT		May 22, 2019	May 23, 2019	JPY 61,740	JPY 61,740	JPOO	Japan	
<input type="checkbox"/>	11		DEBT-INV		May 24, 2019	May 24, 2019	JPY 45,362	JPY 45,362	JPOO	Japan	
<input type="checkbox"/>	11		DEBT-INV		May 24, 2019	May 24, 2019	JPY 45,362	JPY 45,362	JPOO	Japan	
<input type="checkbox"/>			IMPORT		May 23, 2019	May 27, 2019	JPY 45,780	JPY 45,780	JPOO	Japan	
<input type="checkbox"/>			IMPORT		May 24, 2019	May 29, 2019	JPY 33,302	JPY 33,302	JPOO	Japan	
<input type="checkbox"/>			IMPORT		May 24, 2019	May 29, 2019	JPY 40,787	JPY 40,787	JPOO	Japan	
<input type="checkbox"/>			IMPORT		May 20, 2019	Jun 7, 2019	JPY 63,780	JPY 63,780	JPOO	Japan	

If invoices you have paid are not available here, you may still choose to submit payment remittance by selecting 'Create Payment remittance' tab providing BL number.

Select All Deselect All Download Selected Entries Export to Excel Mass Dispute Create Payment Remittance Add Shipment Party

JPY 521,333 JPY 521,333

<B/L 番号での検索方法>

B/L 番号での検索をご希望の場合は、'Extend Search'をクリックすると新たなウィンドウが表示されるので、'Bill of Lading No.' を選択し、B/L 番号を入力し、'Find'をクリック。

<複数の B/L の請求書を一度に検索/表示させたい場合>

'Extend Search'をクリック、新たなウィンドウが表示されたら'Add New'をクリックし、B/L 番号を入力して'OK'をクリックし、'Find'をクリック。

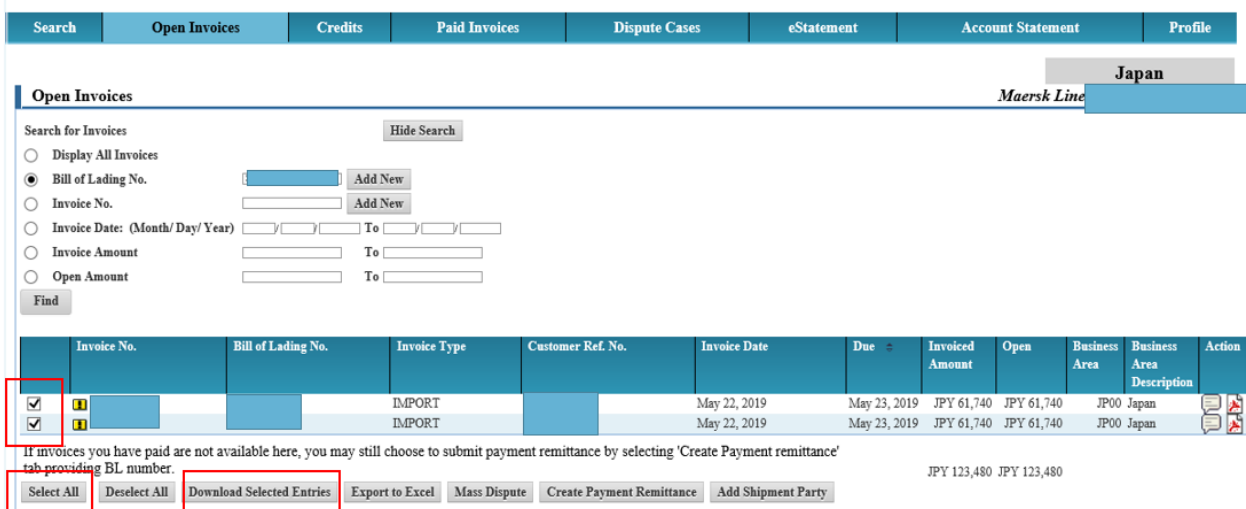
Search	Open Invoices	Credits	Paid Invoices	Dispute Cases	eStatement	Account Statement					
						Maersk Line					
Open Invoices											
Extend Search											
Search for Invoices											
<input type="radio"/> Display All Invoices <input checked="" type="radio"/> Bill of Lading No. <input type="radio"/> Invoice No. <input type="radio"/> Invoice Date: (Month/Day/Year) <input type="radio"/> Invoice Amount <input type="radio"/> Open Amount											
<input type="text" value="123456789"/> <input type="text" value="987654321"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>											
<input type="button" value="Add New"/> <input type="button" value="Add New"/> <input type="button" value="Find"/> <input type="button" value="OK"/> Add More Rows											
	Invoice No.	Bill of Lading No.	Invoice Type	Customer Ref. No.	Invoice Date	Due =	Invoiced Amount	Open	Business Area	Business Area Description	Action
<input type="checkbox"/>			IMPORT		May 22, 2019	May 23, 2019	JPY 61,740	JPY 61,740	JPOO	Japan	
<input type="checkbox"/>			IMPORT		May 22, 2019	May 23, 2019	JPY 61,740	JPY 61,740	JPOO	Japan	
<input type="checkbox"/>			IMPORT		May 22, 2019	May 23, 2019	JPY 61,740	JPY 61,740	JPOO	Japan	
<input type="checkbox"/>			IMPORT		May 22, 2019	May 23, 2019	JPY 61,740	JPY 61,740	JPOO	Japan	
<input type="checkbox"/>			DEBT-INV		May 24, 2019	May 24, 2019	JPY 45,362	JPY 45,362	JPOO	Japan	
<input type="checkbox"/>			DEBT-INV		May 24, 2019	May 24, 2019	JPY 45,362	JPY 45,362	JPOO	Japan	
<input type="checkbox"/>			IMPORT		May 23, 2019	May 27, 2019	JPY 45,780	JPY 45,780	JPOO	Japan	
<input type="checkbox"/>			IMPORT		May 24, 2019	May 29, 2019	JPY 33,302	JPY 33,302	JPOO	Japan	
<input type="checkbox"/>			IMPORT		May 24, 2019	May 29, 2019	JPY 40,787	JPY 40,787	JPOO	Japan	
<input type="checkbox"/>			IMPORT		May 20, 2019	Jun 7, 2019	JPY 63,780	JPY 63,780	JPOO	Japan	

Remittance by selecting 'Create Payment remittance'

Select All Deselect All Download Selected Entries Export to Excel Mass Dispute Create Payment Remittance Add Shipment Party

JPY 521,333 JPY 521,333

選択した請求書が表示されたら、ダウンロードしたい請求書を選択し（もしくは‘Select ALL’をクリック）、‘Download Selected Entries’をクリック。



Open Invoices Japan

Search for Invoices Hide Search

Display All Invoices
 Bill of Lading No. Add New
 Invoice No. Add New
 Invoice Date: (Month/Day/Year) / / To / /
 Invoice Amount To
 Open Amount To

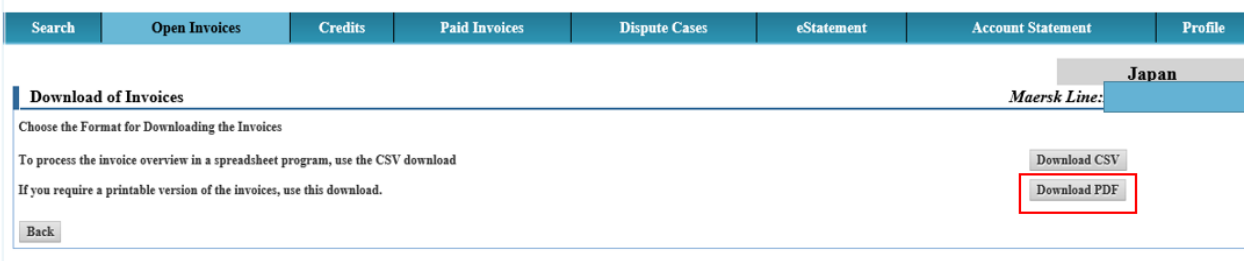
Find

Invoice No.	Bill of Lading No.	Invoice Type	Customer Ref. No.	Invoice Date	Due	Invoiced Amount	Open	Business Area	Business Area Description	Action
<input checked="" type="checkbox"/>		IMPORT		May 22, 2019	May 23, 2019	JPY 61,740	JPY 61,740	JP00	Japan	
<input checked="" type="checkbox"/>		IMPORT		May 22, 2019	May 23, 2019	JPY 61,740	JPY 61,740	JP00	Japan	

If invoices you have paid are not available here, you may still choose to submit payment remittance by selecting 'Create Payment remittance' tab providing BL number. JPY 123,480 JPY 123,480

Select All Deselect All Download Selected Entries Export to Excel Mass Dispute Create Payment Remittance Add Shipment Party

‘Download PDF’をクリックし、PDF ファイルの保存先を指定してください。



Download of Invoices Japan

Choose the Format for Downloading the Invoices

To process the invoice overview in a spreadsheet program, use the CSV download Download CSV

If you require a printable version of the invoices, use this download. Download PDF

Back

以上