

2022年8月吉日

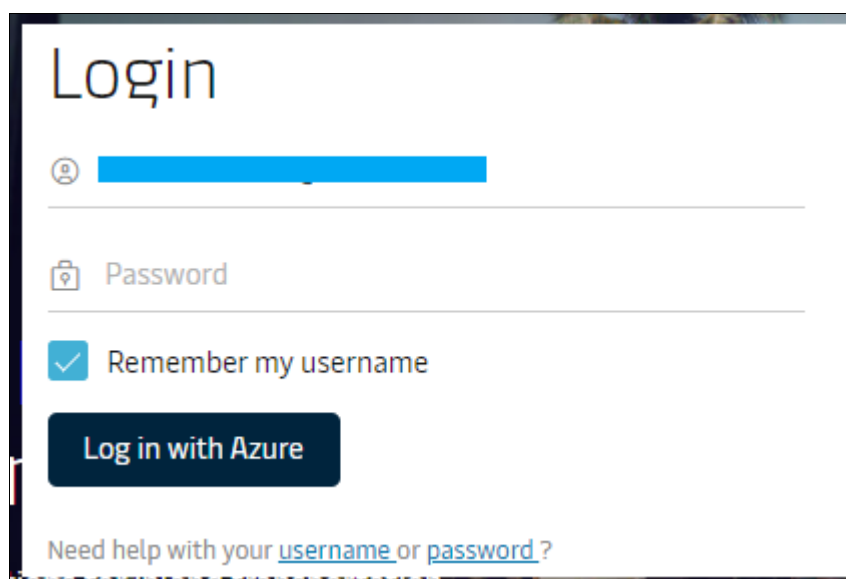
お客様各位

マースク AS
財務部

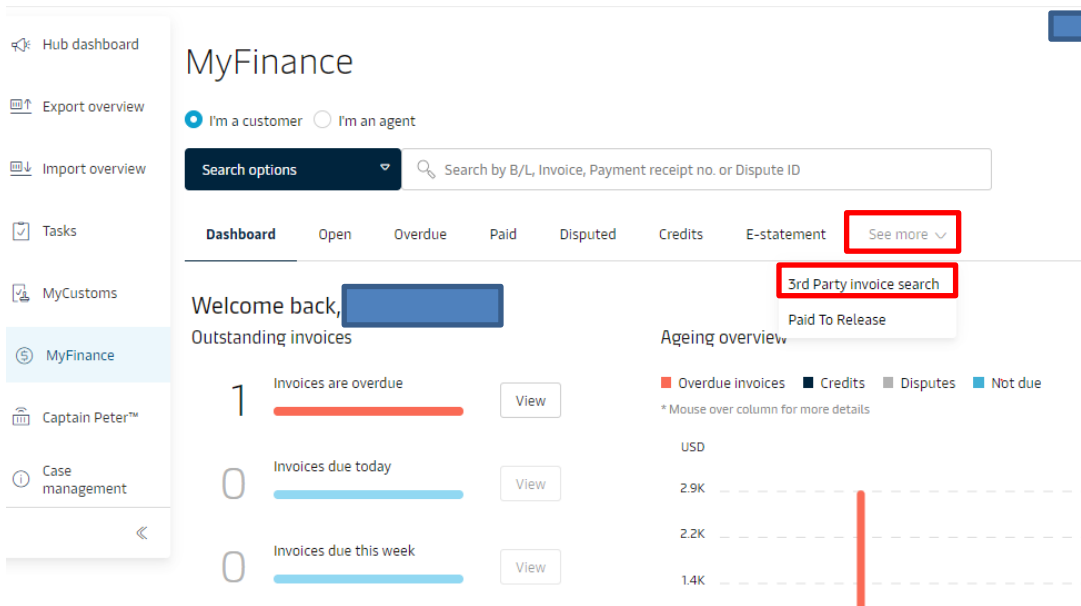
コンサイニー様/シッパー様による承認方法のご案内

Step 1. agent 様が承認依頼するメールを送信すると、以下のような承認メール' Approval Notifications' を受信します。

MyFinance のリンクをクリック → LOGIN をお願いいたします。

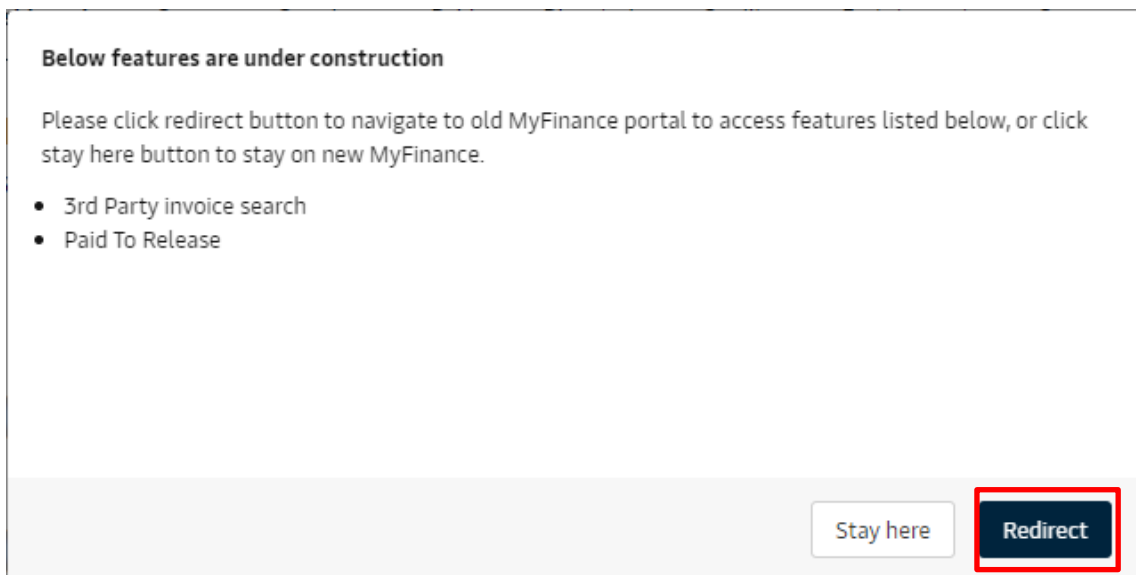


Step 2. See More'から 3rd Party Invoice search をクリック。



The screenshot shows the MyFinance dashboard interface. On the left is a navigation menu with items like 'Hub dashboard', 'Export overview', 'Import overview', 'Tasks', 'MyCustoms', 'MyFinance', 'Captain Peter™', and 'Case management'. The main area is titled 'MyFinance' and includes a search bar with the text 'Search by B/L, Invoice, Payment receipt no. or Dispute ID'. Below the search bar are tabs for 'Dashboard', 'Open', 'Overdue', 'Paid', 'Disputed', 'Credits', 'E-statement', and 'See more'. The 'See more' tab is highlighted with a red box. A dropdown menu is open under 'See more', with '3rd Party invoice search' highlighted by a red box. Other visible elements include 'Welcome back, [redacted]', 'Outstanding invoices' with three bars (1 overdue, 0 due today, 0 due this week), and an 'Ageing overview' chart showing 'Overdue invoices', 'Credits', 'Disputes', and 'Not due'.

Step 3. 以下メッセージが表示されるので、REDIRECT をクリック。



The screenshot shows a message box with the following content:

Below features are under construction

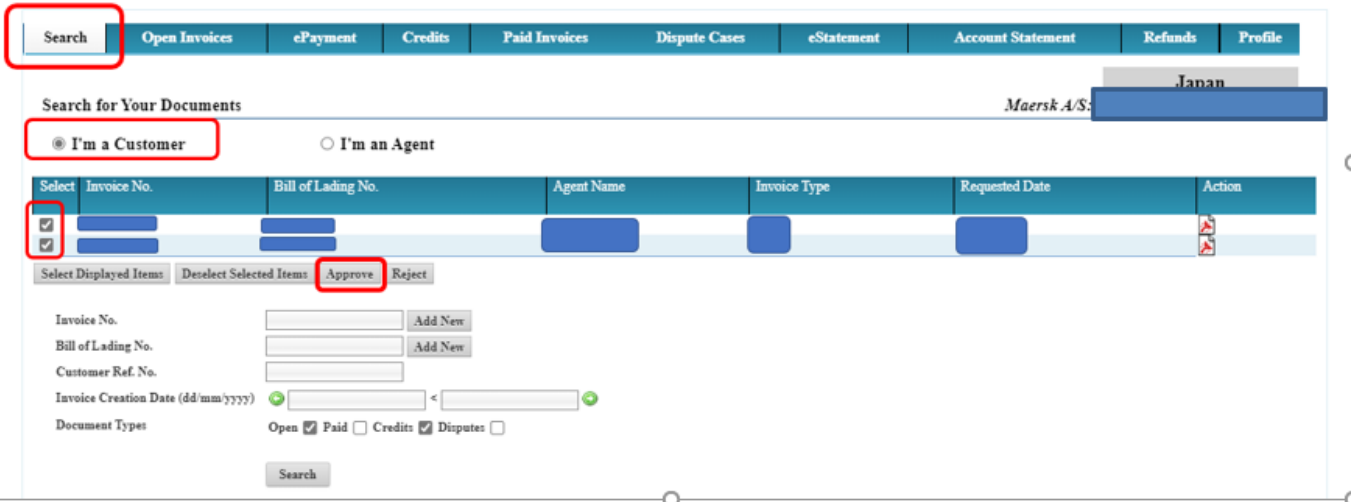
Please click redirect button to navigate to old MyFinance portal to access features listed below, or click stay here button to stay on new MyFinance.

- 3rd Party invoice search
- Paid To Release

At the bottom right, there are two buttons: 'Stay here' and 'Redirect'. The 'Redirect' button is highlighted with a red box.

Step 4. 「Search」ボタンをクリック、「I'm a Customer」を選択いただき、該当 BL 番号または請求書番号選択し、「Approve」をクリックして承認してください。

MyFinance



Search | Open Invoices | ePayment | Credits | Paid Invoices | Dispute Cases | eStatement | Account Statement | Refunds | Profile

Search for Your Documents Japan
Maersk A/S

I'm a Customer I'm an Agent

| Select | Invoice No. | Bill of Lading No. | Agent Name | Invoice Type | Requested Date | Action |
|-------------------------------------|-------------|--------------------|------------|--------------|----------------|--------|
| <input checked="" type="checkbox"/> | | | | | | |
| <input checked="" type="checkbox"/> | | | | | | |

Select Displayed Items | Deselect Selected Items | **Approve** | Reject

Invoice No.
Bill of Lading No.
Customer Ref. No.
Invoice Creation Date (dd/mm/yyyy) < >
Document Types: Open Paid Credits Disputes

お手続きは以上で完了です。

ご不明な点がございましたら、マースク財務部 E メール: JP.Payment.Ocean@maersk.com
マースク AS 電話: 050-4560-2762/ シーランドマースクアジア 電話: 050-4560-2770
までご連絡をお願いいたします。

以上