

18 August 2023

## ファイナンスシステムのアップグレードについて

お客様各位

2023年11月に予定されているSAP S/4HANAへのファイナンスシステムのアップグレードについてお知らせいたします。皆様により良いサービスを提供するため、このたびファイナンスシステムを改善する運びとなりました。システム導入直前の一週間システム移転作業が行われる予定であり、その期間には請求書発行など一部のファイナンス機能が遅れる場合がありますのでご了承ください。(詳細な日程は今後お知らせいたします)

移行日が近づきましたら、アップグレードに関する詳細な情報(追加に必要な手順など)をお知らせいたします。皆様により良いサービスをご提供できるよう、ファイナンスシステムの改善に取り組んでまいりますので、ご理解を賜りますようお願い申し上げます。

A. P. Moller – Maersk

18 August 2023

## Upcoming Financial System Upgrade

Dear customer,

We are writing to inform you about our upcoming financial system upgrade to SAP S/4HANA in November 2023. Our aim is to improve our financial processes and serve you better. However, we understand that this transition may present some challenges, and we want to ensure that you are aware of the potential impacts.

As we prepare to upgrade our system, we anticipate some temporary disruptions in our financial processes. These may include delays in processing invoices and payments, as well as changes to the way you access financial data and reports. We are committed to minimising these disruptions as much as possible, but we ask for your patience and understanding during this period.

To prepare for this upgrade, we recommend that you review your outstanding invoices and payments to ensure that they are up to date. Additionally, it may be helpful to set aside extra time for any financial transactions during the transition period.

As the transition date approaches, we will provide you with more detailed information about the upgrade, including any additional steps you may need to take. If you have any questions or concerns, please reach out to your regular contact person. We also would like to encourage you to be proactive in preparing for the transition.

Thank you for your continued trust in our services, and we look forward to delivering an improved financial experience for you with SAP S/4HANA.

We appreciate your patience and understanding as we work to improve our financial system to serve you better.

Sincerely,  
A. P. Moller – Maersk