

#### How to Request Blank OBL Secure Paper via <u>www.Maersk.com</u>

For eBL (electronic Bill of Lading) customer

Dear Valued Customer,

We at Maersk constantly strive to improve our service to our customers. The E-BL will ease you to print original BL/sea waybill directly from your side via web printing access. The E-BL agreement is free of charge, as well as the Secure Paper.

Not yet have eBL access? Register now and get the benefits. Go to <u>here</u> & click **e-BL (Electronic Bill of Lading) tab**.

For eBL customers, if you are located within these area: JABODETABEK, Surabaya, Semarang, and Medan you can get the blank secure paper directly at our counter. Kindly come to our Counter based on the address you stated on EBL agreement to pick up the Secure Paper with Surat Tugas and the copy ID (KTP only).

Location	Address	Business Work Day	Business Work Hour*		
	PT. Pelayaran Bintang Putih - Maersk Indonesia International Financial Center Building, Tower 2, 40th Floor,	Monday - Thursday	08.00 – 11.25 (WIB) ;* 12.35 – 16.00 (WIB)		
Jakarta	Jl. Jendral Sudirman Kav. 22 – 23. Jakarta 12920 <u>Counter moved from Menara Batavia to IFC 2 Tower as of 1 March 2022</u>	Friday	08.00 – 11.25 (WIB) ; * 13:05-16:00 (WIB)		
Surahaya	PT. Pelayaran Bintang Putih as Agent for MAERSK Sinar Mas Land Plaze 3th floor	Monday - Thursday	08.00 – 11.25 (WIB) ; 12.35 – 16.00 (WIB)		
Surabaya	JL. Pemuda No.60-70, Surabaya 60271 – Indonesia	Friday	08.00 – 11.25 (WIB) ; 13:05-16:00 (WIB)		
Comorong	PT. Pelayaran Bintang Putih as Agent for MAERSK HSBC Building 4 <sup>th</sup> Floor	Monday - Thursday	08.00 – 11.25 (WIB) ; 12.35 – 16.00 (WIB)		
Semarang	JL. Gajahmada No.135, Semarang 50134 – Indonesia	Friday	08.00 – 11.25 (WIB) ; 13:05-16:00 (WIB)		
Medan	PT. Pelayaran Bintang Putih as Agent for MAERSK URO Building / Citibank 4 <sup>th</sup> floor	Monday - Thursday	08.00 – 11.25 (WIB) ; 12.35 – 16.00 (WIB)		
Wedaii	JL. Imam Bonjol No.23, Medan 2051 – Indonesia	Friday	08.00 - 11.25 (WIB) ; 13:05-16:00 (WIB)		

\*during pandemic situation, the working hour will be following this schedule.

If you are **outside of mentioned area**, you can order the Secure Paper to be delivered to your address by external courier. Follow below step to request Blank OBL Secure Paper via website, then we will proceed the Secure Paper delivery / sending in the next business work day.

# Step-by-step guide To Request Blank OBL Secure Paper via Website

 STEP #1. LOG IN to www.Maersk.com.
 -- If you are failed to log in, CHAT technical support here.

 Image: MAERSK Prices Book - Tracking Schedules Supply chain Manage EN - Q



## Customer Advisory

STEP #2. After login, click "MANAGE" then "ORDER SECURE PAPER"

*	MAERSK	Prices	Book∨	Tracking	Schedules	Supply chain	Manage ~	$\rm EN  \backsim$	Q	٩	$\equiv$
							Hub New				
							Shipment overview - Export				
							Shipment overview – Import				
							All inbound				
							MyFinance				
							Captain Peter™				
							Payer standing instructions				
							Order secure paper				
							Case management				
							Maersk Flow New				

#### **STEP #3.**

Fill up "ADDRESS" and click "SUBMIT".

**T**". Ensure the logged in / username is the registered username with eBL printing access.



Note: for Indonesia, the blank OBL Secure Paper will be 250 sheets/pack

## Website Feature Guidance

Click below button to find out more website feature guidance.



Should you have any concerns or questions, please do not hesitate to reach us:

E-MAIL 🖂	PHONE 🕿	+62 21 5093 9470
id.export@maersk.com for export enquiries,	CHAT 💻	click <u>here</u> for guideline
id.import@maersk.com for import enquiries, idsales.support@maersk.com for sales matters.	WEB PAGE 🖑	Indonesia Local Information Page; Global Information Page; Simple Guideline, Complete Guideline

We want to thank you for your business and look forward to continuously serving your global transportation needs.

Best Regards, Maersk Indonesia