

CONSOLIDATE REQUEST PROCESS

Step by Step Details for Consolidate Request Process
available for our main port (Jakarta/Panjang/Semarang/Surabaya and Belawan)

A. SUBMISSION PROCESS FOR CUSTOMER

Open Maersk Operations portal from below link:

<https://maerskops.wixsite.com/website/consolidate>

You will be prompted to enter password prior accessing the site. Please enter below as password or check the latest password from Customer Service Team.

Password: Maersk123

Guest Area

Please enter the password below.

Password

Go

Once logged in, you will see below form and you may start submitting the details for your shipment. Kindly make sure to submit within the deadline set on this web and note the guidance on the right side for proper input.

Tick Consolidate Request

Kindly submit your tick consolidate request via this form.

To input B/L number, Forwarder Name & Forwarder NPWP, kindly click **Add New Record**.

If you need to submit the request for multiple B/Ls, you may input new B/L by click **Add New Record** after you finish previous B/L input.

Please follow below deadline to submit the request, otherwise your request will not be processed.

Export Deadline

Import Deadline

E-Mail *

Please make sure to input correct e-mail address.
Mail confirmation will be sent to this e-mail.

PIC Name *

Please input your name.

Company Name *

Please input your company name.

Vessel Name *

Please input vessel name only. You may refer from BC or Terminal website. e.g. MAERSK YAMUNA

Note : For import vessel, please use feeder vessel name instead of mother vessel name.

Voyage No. *

Please input voyage number only. You may refer from BC or Terminal website. e.g. 017N

While for BL details, you may submit multiple BL/shipment on single submission as below. Please make sure to input correct spelling on these details as this will be used as Shipper Name (for export) and Consignee Name (for import) on Customs Manifest.

POL/POD * Please select your Port of Loading/Discharge.

Export/Import * Please select your shipment type.

+ Add new record			
B/L No.	Forwarder Name	NPWP	
210128022	PT DAMCO INDONESIA	025052630073000	
608393352	PT DAMCO INDONESIA	025052630073000	
210420476	PT DAMCO INDONESIA	025052630073000	

Note:
B/L Number : Please only input 9-digit number, without SCAC code.
 e.g. 596123456, MCD123456

NPWP : Please make sure to input complete 15-digit numeric only.
 No need to add dot (.) or dash (-).
 e.g. 0019281728912000

Submit

Once all details submitted, you will receive below notification on top of the form.

Your Consolidate Request has been submitted successfully, you should receive e-mail receipt from our system shortly. Thanks!

Kindly check your mail and make sure all details submitted recorded on email receipt. In case any changes or revision, please feel free to resubmit the correct details through the same form again.

Consolidate Request Receipt | CR-210507145750



Maersk ID Forms

To ● Aditya Giri Hertanto



2:58 PM

i This message was sent with Low importance.
 If there are problems with how this message is displayed, click here to view it in a web browser.

Dear Aditya,

We have received your Consolidate Request from *PT DAMCO INDONESIA* as below. Kindly make sure to match details with our manifest to get Automatic Recon.

Vessel: HANSA HOMBURG 117N / Export
POL/POD: Panjang

Booking	ForwarderName	NPWP
210128022	PT DAMCO INDONESIA	025052630073000
608393352	PT DAMCO INDONESIA	025052630073000
210420476	PT DAMCO INDONESIA	025052630073000