

Handbook 1.2 – Request Access



> 已有马士基集团旗下其它航运网站帐户该如何添加马士基网站权限?

马士基集团旗下现有三个航运网站，包括：Safmarine / Sealand Maersk

我们的帐号是通用的。已有其它任何一个航运网站的帐号，即可申请添加马士基网站权限，无需再另行注册。

1. 进入 www.maersk.com 后点击右上角的 [登录](#) 进入注册界面。



Maersk Spot

在餐厅用餐时，您不会接受不确定的价格 - 那您为什么要在订舱时勉强接受？

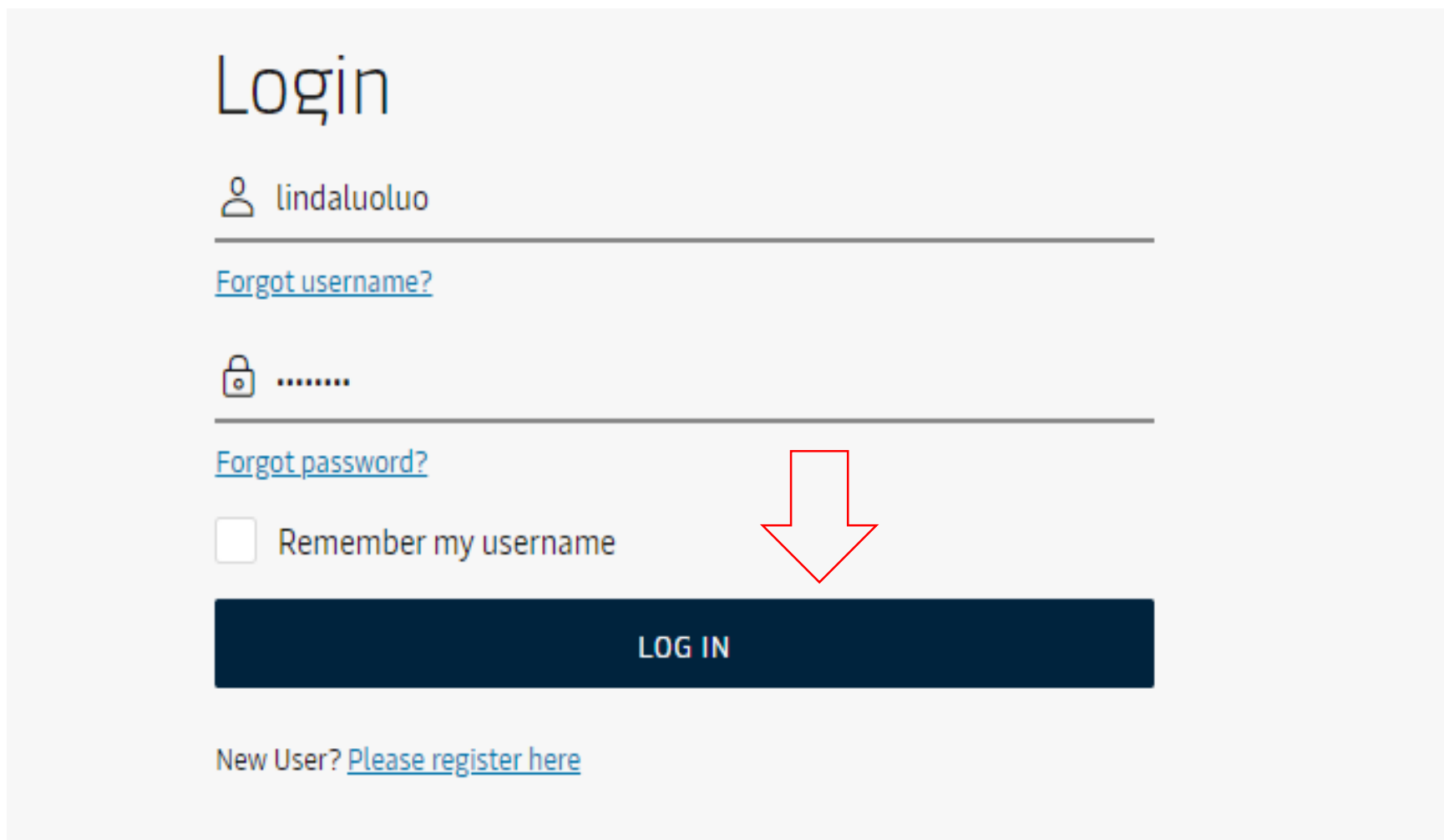
Maersk Spot，提供舱位保证、订舱即锁定价格。

TRY IT NOW

LEARN MORE



2. 录入已有的用户名和密码直接登陆



The image shows a login interface with the following elements:

- Header:** "Login" in a large, dark font.
- Username Field:** A text input containing "lindaluoluo" with a person icon on the left.
- Forgot Username Link:** A blue, underlined link labeled "Forgot username?".
- Password Field:** A text input with a lock icon on the left and a masked password ".....".
- Forgot Password Link:** A blue, underlined link labeled "Forgot password?".
- Remember Me:** A checkbox followed by the text "Remember my username".
- LOG IN Button:** A dark blue button with the text "LOG IN" in white, highlighted by a red arrow.
- Footer:** The text "New User? [Please register here](#)".

3. 接着会进入以下界面，请输入订舱办事处，点 **REQUEST ACCESS**

Register

As you are already a registered user with another carrier, you can register to use your existing username & password by accepting the registered user terms & privacy and cookie policy below. When you click register, the request will be forwarded to our registration team, who will process the request. You will be notified by email once this is completed.

Your local Maersk Line office

Country/Area

China

Office

Guangzhou

I accept [registered user terms](#), [privacy and cookie policy](#).

CANCEL

REQUEST ACCESS



4. 提交成功后会看到以下界面，请点击 **CONTINUE**

Register



Registration successful

You can book and track your cargo, submit your shipping instructions, get access to transport documents, view your account statement and view or download reports with detailed data of your cargo movements.

As a registered customer, you can view your personal and company details in my profile. A list of users within your company is also available.

CONTINUE

5. 接着会到登陆界面。

你的马士基网站权限还在处理中，请等待注册部门授权。



报价 订舱 管理 跟踪

帮助支持 简体中文 登录/注册 设置

解决方案 船期 全球网络 当地信息

Maersk Spot

在餐厅用餐时，您不会接受不确定的价格 - 那您为什么要在订舱时勉强接受？

Maersk Spot，提供舱位保证、订舱即锁定价格。

TRY IT NOW

LEARN MORE




6. 同时您会收到以下邮件，请耐心等待注册部门处理。

Your Request for Access has been received and is under process - Internet Explorer - [InPrivate]

InPrivate <https://pod51104.outlook.com/owa/?viewmodel=ReadMessageItem&ItemID=AAMkADMwNWMxMDcxLWI3MmQtNGRIZi05OV>

Reply all | Delete Junk | ...

Your Request for Access has been received and is under process

 **registration@maersk.com** Today, 11:45 AM
Chen, Lucy Lu

Inbox

Action Items

Dear Lucy Chan

Your request for access to Maersk Line online services has been forwarded to an administrator for approval.

You will be informed by email when the request is approved.

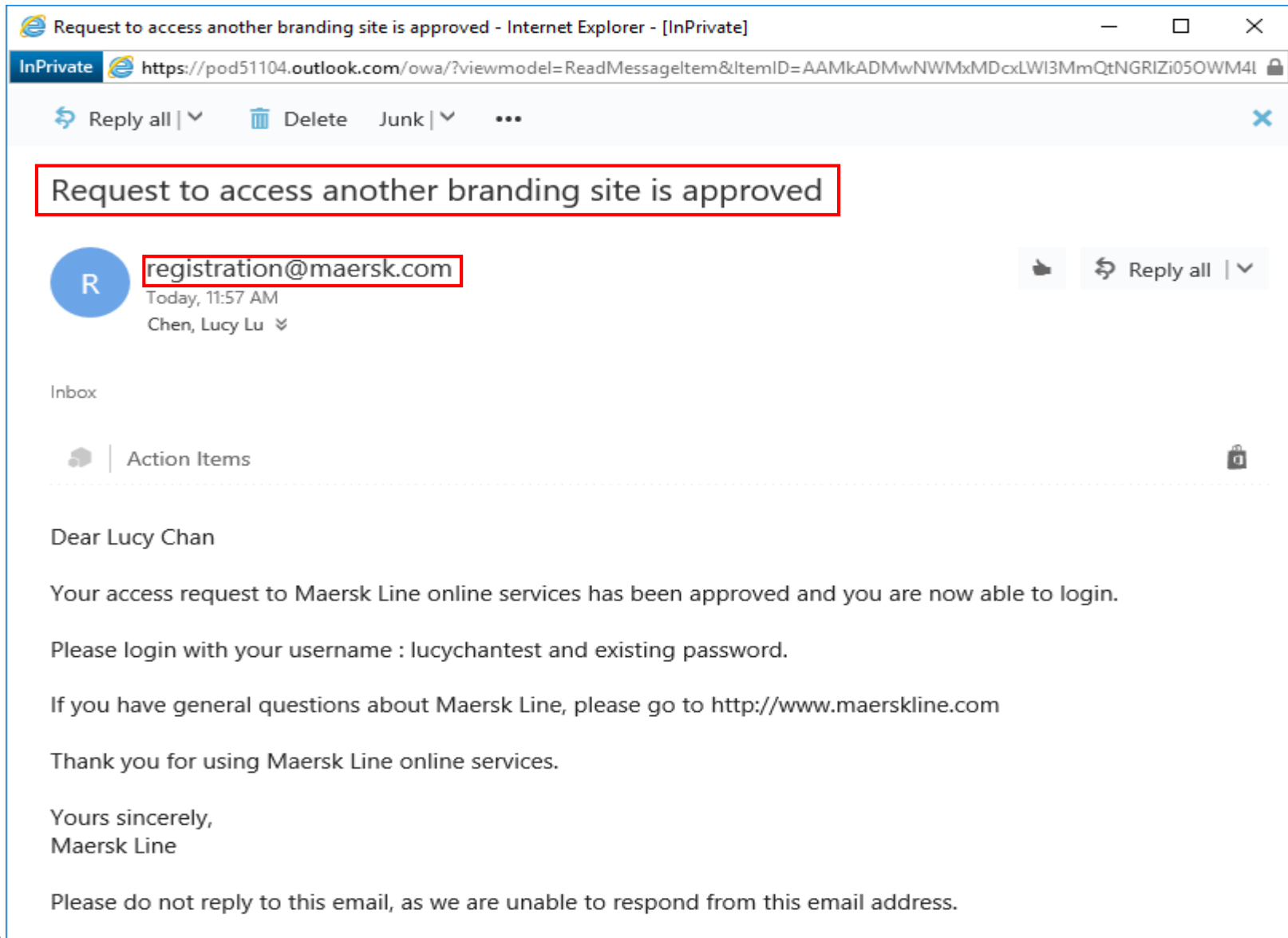
If you have general questions about Maersk Line, please go to <http://www.maerskline.com>

Thank you for using Maersk Line online services.

Yours sincerely,
Maersk Line

Please do not reply to this email, as we are unable to respond from this email address.

7. 当注册部把 马士基网站的权限添加到您的帐号后，您就会收到以下邮件。
现在您就可以直接去登陆 马士基网站了。



8. 该帐号第一次登陆马士基网站会进入 **用户设置** 的界面。

请选 **公制** 再点 **保存设置**，设置成功后就可以使用网站上的所有功能。



报价 订舱 管理

帮助

联系人

简体中文

Lucy Chan

设置

我们的解决方案

关于马士基

全球网络

当地信息



设置概览

Lucy Chan (lucychantest)的用户设置

用户设置

用户信息

地址簿



设置缺失

请更新重量单位的使用设置(磅/公斤)以及业务重心(出口/进口).

计量单位

计量单位

英制

公制

参照

重量: 142 lbs

体积: 80 cu. ft.

参照

重量: 142 kg

体积: 80 m³

保存设置