

Handbook 1.1 - Registration



Owned by Live Help

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Classification: Internal

> 如何申请用户名和密码?

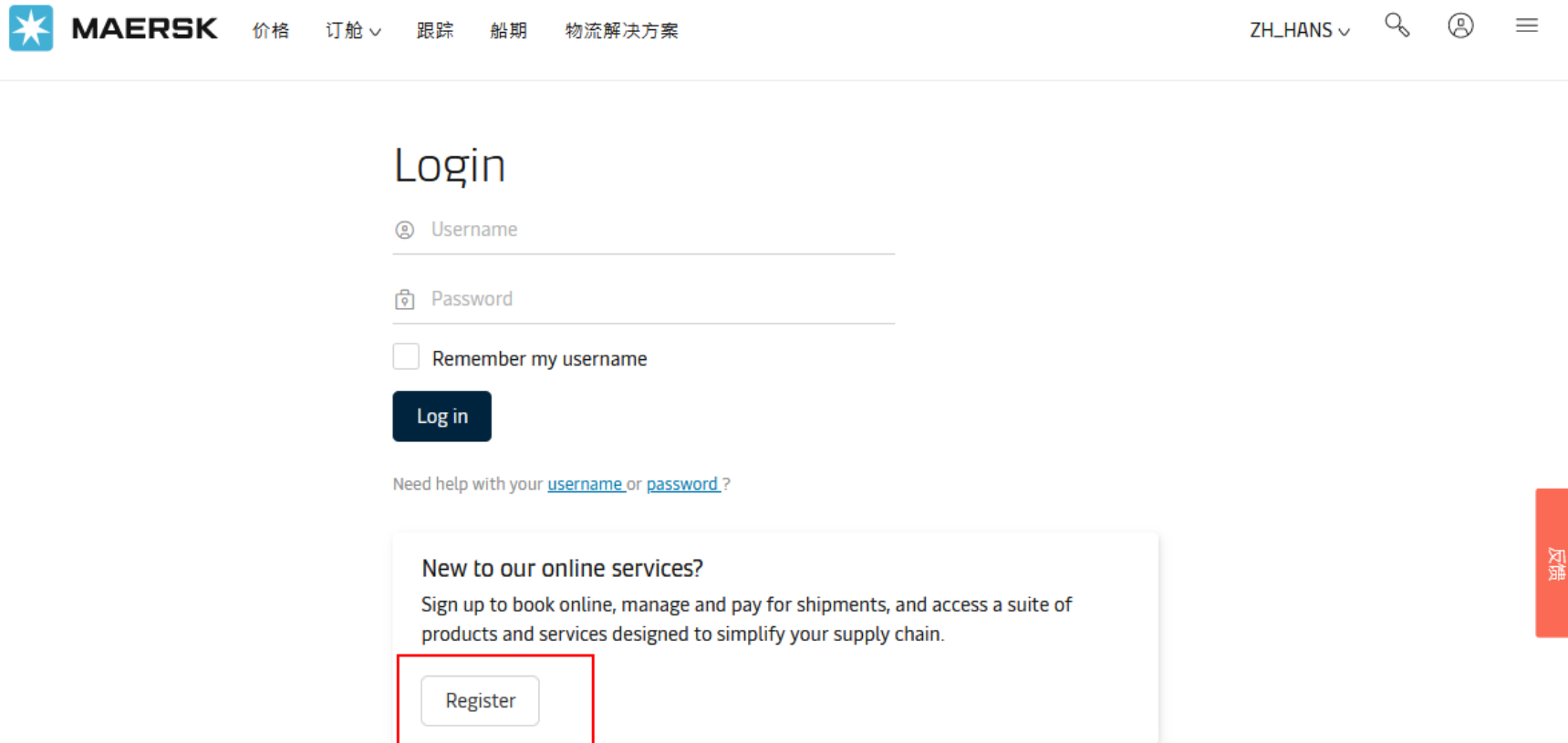
为了保证数据安全, 在使用 Maersk 网站的各项服务之前您务必进行注册。

推荐使用浏览器: Chrome 10+ / Firefox 3.6+

1. 进入 www.maersk.com 点击右上角的 **头像图标** 进入下一个界面。



2. 在此界面点击“Register”进入注册界面。



The screenshot shows the Maersk website's login interface. At the top left is the Maersk logo and navigation links: 价格 (Price), 订舱 (Booking), 跟踪 (Tracking), 船期 (Ship Schedule), and 物流解决方案 (Logistics Solutions). At the top right, there is a language selector (ZH_HANS), a search icon, a user profile icon, and a menu icon. The main content area is titled "Login" and contains a form with the following elements:

- A "Username" input field with a user icon.
- A "Password" input field with a lock icon.
- A checkbox labeled "Remember my username".
- A dark blue "Log in" button.
- A link: "Need help with your [username](#) or [password](#)?"
- A promotional box titled "New to our online services?" with the text: "Sign up to book online, manage and pay for shipments, and access a suite of products and services designed to simplify your supply chain." Inside this box, a "Register" button is highlighted with a red border.

On the right side of the page, there is a vertical red bar with the Chinese characters "反馈" (Feedback).

3. 请填写真实有效的相关信息，以便注册部门可以联系到您。

马士基旗下所有航运网站的用户名和密码是通用的。

如果您已有 Sealand Maersk/Twill 的用户名，无需再次注册，可直接用来登陆 Maersk 网站。

Welcome to your Maersk Registration

If you are already registered with Safmarine or any Sealand – A Maersk Company region, then you don't need to register again. You can instead go to the [login screen](#) and login with your username and password. You will then have the opportunity to request access for Maersk as well.

Create username **用户名**

Flora_Kong2020

用户名是唯一的，至少五个字符(不分大小写)必须是字母开头，字母/数字结尾且只接受这三种标点符号： - _ @

Business email **邮箱**

FLORA@EXAMPLE.COM

建议使用公司邮箱注册

First name **名**

FLORA

请录入真实的姓名

Surname **姓**

KONG

Country/Region **国家/地区**

China

Contact number

Prefix

86

Phone number **公司电话**

12345678

Extension (Optional) **分机号**

123

Create password **请设置登陆密码**

Confirm password **再次确认密码**

设置密码时，请注意密码至少8个字符，必须至少包含1个大写字母，1个小写字母和1个数字，如: Password1（密码中请不要包含用户名，联系人信息相关的字符。）

I accept [registered user terms](#), [privacy and cookie policy](#)

By registering as a new user, you accept without restriction the user terms (encompassing general user terms, registered user terms and privacy policy) and you will be granted access to our on-line business services. You can book and track your cargo, submit your shipping instructions, get access to transport documents, view your account statement and view or download reports with detailed data of your cargo movements.

As a registered customer, you can view your personal and company details in my profile. A list of users within your company is also available.

Without waiving any other rights and remedies, any breach or violation of the user terms is subject to legal prosecution.

6. 成功提交后会显示 Thank you for registering.

Thank you for registering

We have sent an email to the address you have provided. Please check your email and click the link included to complete your registration.

If you have not received it in your inbox please check your spam folder. Otherwise you can resend it by clicking the button below.

Note that for security reasons, the link will expire in 48 hours.

OK RESEND EMAIL

同时您会在1-2分钟内收到来自registration@maersk.com的主题为“Register new account”的邮件。

请您点击邮件里面的链接“Validate Email”验证您的邮箱信息。

From: registration <registration@maersk.com>

Date: Thu, Jul 30, 2020 11:15 AM

To: [REDACTED]@qq.com>

Subject: Fw: Register new account

Dear flora_kong2020,

Welcome to Maersk!

We have received a request to register you with this email address. Here are the details you provided:

User name : flora_kong2020

Email : [REDACTED]@qq.com

First name : FLORA

Surname : KONG

Country/Area : China

Contact Number : 86-12345678-123

If you did not register or if you need additional assistance, please [contact our team](#).

To complete your registration please log-in using this link:

[Validate Email](#)

Should the above link not work, please copy and paste the following URL in your browser:

https://www.maersk.com/portaluser/register/confirm?&userId=flora_kong2020&code=pX15Fci8icqL87Ne&dateSent=1596078950349

We want to thank you for your business and look forward to continuing serving your global transportation needs.

The Maersk team

Please do not reply to this email, as we are unable to respond from this email address.

邮箱信息验证后，您需重新登录网站并点击“COMPLETE MY ACCOUNT”完善您的公司信息即可完成您的注册申请。

Ready to do business with Maersk?

With your current level of registration you have limited options on this site. To enjoy all our products and services please complete your account.

COMPLETE MY ACCOUNT

NOT NOW

[Log out](#)

公司名最多只能录入25个字符
只接受字母和数字，不接受标点符号
如果公司名太长，可简写。

Complete registration

Note that we do not handle shipments for organisations that do not have a VAT number.

First name

FLORA

Surname

KONG

Contact number

Prefix

86

Phone number

12345678

Extension (Optional)

123

Company

Name 公司名字

Enter your company name

邮箱信息验证后，您需重新登录网站并点击“COMPLETE MY ACCOUNT”完善您的公司信息即可提交您的注册申请。

Street number (Optional)

Street name **街道地址**

公司地址最多只能录入45个字符，可接受字母，数字和标点符号。

Additional address information (Optional)

City **公司所在城市**

State (Optional)

Zip/Post code **邮政编码** (香港地区客人请任意录入几个数字即可)

Country/Region **公司所在国家**

Your local Maersk office

Country/Region **您的当地办事处**

Office

Your local Maersk office:

这里选择您出运地所属国家以及办事处。
如需从多地出运，请用相应办事处的账户来订舱。
比如：您需订从上海和青岛出运的订舱，
那么需要分别注册一个上海和青岛的帐户。

SUBMIT


CANCEL

若系统带出您的公司信息，您可以直接选择办事处后完成您的注册。若公司信息错误，请您在非登录状态下联系网站在线帮助更改公司信息。

Welcome

We have found a match for your email address in our database.

If you wish to gain full access to the Maersk site please check the details and complete the form below.

First name: **FLORA**
Surname: **FLORA**
Phone number: **86-12345678-123**
Email: qq.com

We have identified



as your company and address. If these are not correct, please contact your local office.

Your local Maersk office

Country/Region

Office

注册申请审核通过后您会收到以下邮件。

在网站登陆界面输入您的用户名和密码即可使用网站。

From: registration <registration@maersk.com>

Date: Thu, Jul 30, 2020 0:09 PM

To: [REDACTED]<[REDACTED]@[REDACTED].com>

Subject: Fw: Your user upgrade request has been approved

Dear flora_kong2020,

Your Maersk account has been successfully upgraded.

Please retain the below information provided during registration:

Username :flora_kong2020

First name :FLORA

Last name :KONG

Email [REDACTED]@[REDACTED].q.com

Country :China

Phone :86-12345678-123

If you did not request this or if you need additional assistance, please [contact our team](#)

We want to thank you for your business and look forward to continuing serving your global transportation needs.

The Maersk Team

Please do not reply to this email, as we are unable to respond from this email address.