

## Requirements for releases / transports arranged by Maersk

1. *Payment of all outstanding charges, that are payable in Germany, before container release.*
  - If you didn't receive an invoice shortly before the estimated arrival of the vessel, kindly contact your person in charge at Maersk. You are also able to check the finance details yourself on [www.maerskline.com](http://www.maerskline.com), if you are registered. The registration is for free.
  - If you have a credit agreement with Maersk please directly go to 2.
  - If all charges have been paid in origin already please directly go to 2.
  
2. *Surrender of original bills of lading (min. 1/3) before container release.*
  - If your container has been shipped with a waybill please directly go to 3.
  
3. *Organisation of customs clearance.*
  - **!** Maersk is legally **not** authorized to arrange a customs clearance. **!**  
If you are not able to arrange a customs clearance, we can recommend our subsidiary company in Bremerhaven. They may also help you with other customs / veterinary issues (e.g. veterinary control, customs inspection, etc.):

Damco  
APM Global Logistics Germany GmbH  
Senator-Borttscheller-Straße 14  
27568 Bremerhaven

contact: Mr. Kortebein  
phone: 0471-14286310  
fax: 0471-14286490  
email: BRVDAMLSSIMP@damco.com

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#### 4. Surrender of a written release- or transportorder.

- If your container has been booked through to your inland warehouse kindly send us a written transportorder. The transportorder must contain following data:
    - your desired delivery date and time (depending on booked transport mode)
    - Complete and correct delivery address
    - detailed description of goods in German
    - Number and kind of packages
    - Gross weight of the cargo
    - customs tariff numbers of all commodities in the container
    - Total value of goods in EURO
    - NCTS-No.
    - customs number
    - if applicable your customs registered-no. (“zugelassener Empfänger”)
    - if, where and when the customs clearance will be done
    - Name and address of the customs office / customs agent
    - the customs status during the transport: bonded transport (on T1) or free goods (kindly offer the Atlas-reference no. and if applicable the BHT-reference).
    - If the receiver is customs registered we furthermore need to receive Respective reference no. for customs purposes (ZE-no.).
  
  - If your container has only been booked to mainport but you anyhow would like to book the inland haulage import via Maersk, kindly send us a written transportorder (for the minimum standards please check above mentioned list). Inland haulage rates can be requested on [www.maerskline.com](http://www.maerskline.com) or directly via email.
  
  - If your container has only been booked to mainport and you / your forwarder would like to pick-up the container directly at mainport, kindly send us a releaseorder containing the planned redelivery-depot.
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