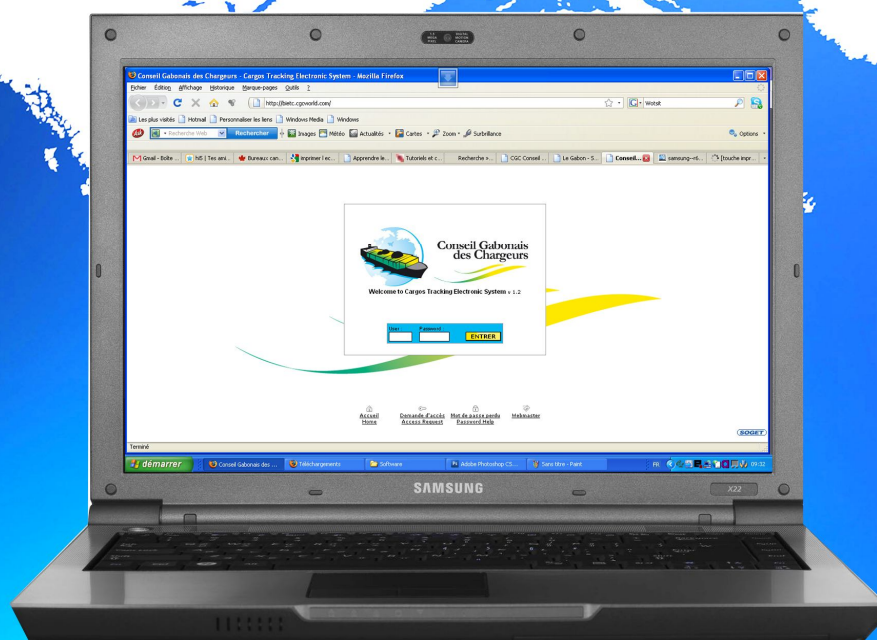




Conseil Gabonais
des chargeurs

B.I.E.T.C



User Manual

<http://bietc.cgworld.com/>

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To the Website's home page

I. Home

* The Website of the Shipping Council of Gabon (CGC) is:
<http://www.cgcworld.com>

To be online, you should just:

- 1^{er} open your navigator 'Internet Explorer or Firefox'; then
- 2^e write the following address in the toolbar: <http://www.cgcworld.com>



* Validating connexion

- 3^e validate connection by pressing the button 'Submit' of the keyboard or by clicking on 'Ok' with the mouse, then on 'Go', or on the green arrow on the right side of the address bar.

The following page automatically appears (**picture 1**):

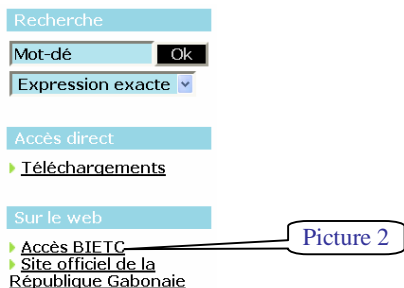


II. To BIETC application home page online

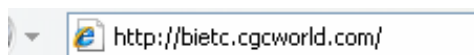
Application address

You have two alternatives to open the application home page:

1. either you click on the link represented in **picture 2** on the Website's home page.

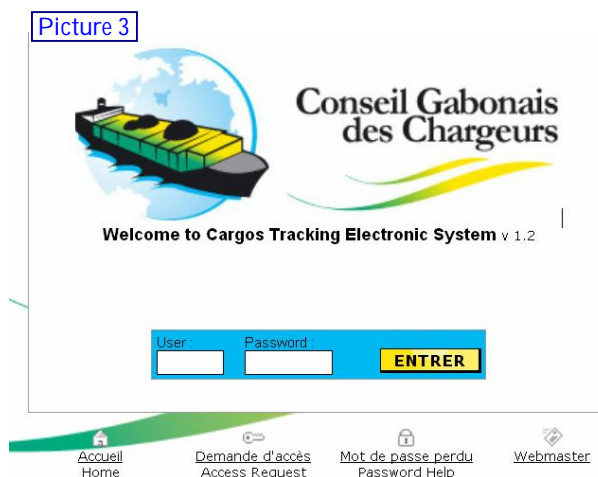


2. or you write <http://bietc.cgcworld.com/> in the address bar.

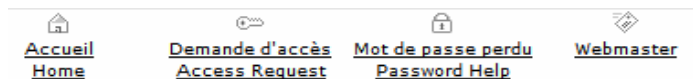


Either the first or the second alternative (1. or 2.) allows to open the page represented by picture 3

* BIETC request



III. Access form links



Field/Control	Details
Home	Allows to open the same page (picture 3)
Access request	Opens the form creating the declarer's account (see picture 4, page 5)
Password help	<p>Opens the capturing form of your E-mail (see picture)</p> <p>Saisir l'adresse e-mail que vous nous avez fourni lors de votre inscription. Nous y enverrons vos identifiants de connexion.</p> <p>Email <input type="text"/> <input type="button" value="SUBMIT"/></p>

The Cargos Tracking Electronic System (BIETC)

I. How to access the note online?

If you already have access codes

You can access note application online by writing a

NAME (Identifier or User) and a **PASSWORD**. You should

First, write the identifier. The identifier

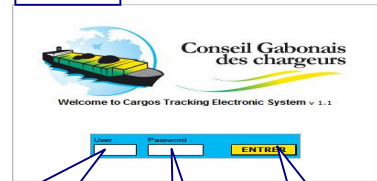
is a name that identifies the user when he/she wants to

access his/her account. This identifier is granted and e. mailed to him/her by the administrator.

Second, write the password. The password is a secret Code made up of at least six (6) alphanumeric characters (letters or figures).

After supplying these two information, you are requested to validate by clicking on «**Submit**»

Picture 3



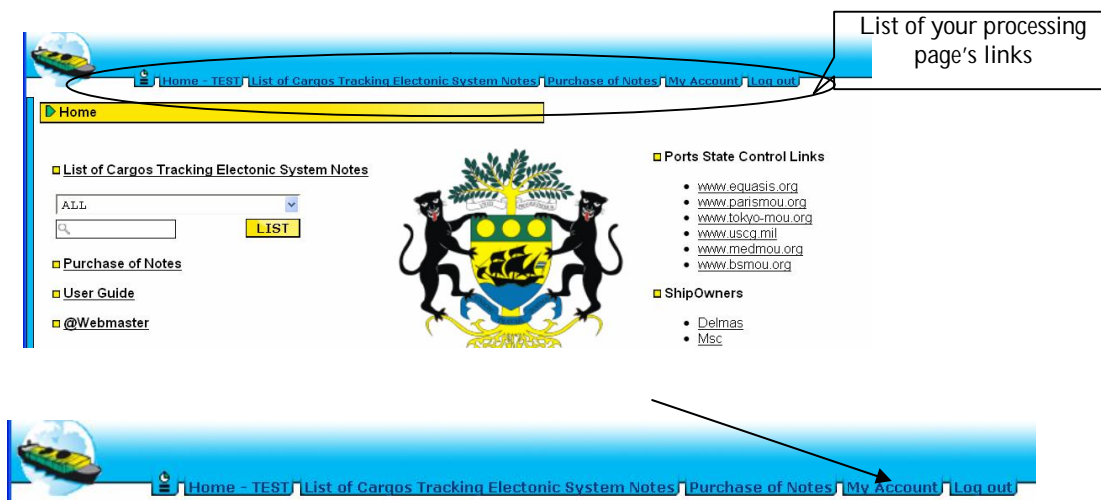
(1) Write down your identifier

(2) Write down your password

(3) Validate with button «Submit»

II. If you want to change your password online.

First, you should access your processing screen through your current codes



Second, click on the link “**My account**”, in the list of the processing page’s links

Third, you access this two-block page:

- In (1), you have the block **My details** whereby data are static and cannot be modified by the declarer;
- In (2), you have the block **Modify my Password** in which the fields’ data can be modified;

Home - TEST1 - List of Cargos Tracking Electronic System Notes - Purchases

My Account

Personal Information 1

▶ User: MARILLOUISE
 ▶ Firm: CGC NGOUEYEKET
 ▶ Last Name: NGOUEYEKET
 ▶ First Name: MARIE LOUISE
 ▶ Address: BP 1163
 ▶ Address:
 ▶ ZIP code: 00214
 ▶ Town: LIBREVILLE
 ▶ Country*: GA - GABON
 ▶ Phone: 002506-95-74-93
 ▶ 25 63 85 41
 ▶ NML_CGC@HOTMAIL.FR

Modify Change Password 2

▶ *
 ▶ *
 ▶ *
 GENERATE MODIFY

Fourth, write **your current password** in the appropriate field, then write the **new password**, **confirm your new password**, and click on **“Modify”**, so that it is taken into account by the system.

Modify Change Password

▶ *
 ▶ *
 ▶ *
 GENERATE MODIFY

Current password

New password

Confirm the new password

Fifth, to try your new password, you can disconnect and connect once again with your user name and your new password.

III. Creating a declarer account

Here, you should register with the administrator for you haven't got any access codes.

First, click on the link **Access request**, to see the form that will allow you to record your details (picture 4).



← the link to access code request form.

Second, fill up fields of the **Declarer's record form** (picture 4)

* Fields Marked with an Asterisk are Required.

Picture 4

▶ Firm*
 ▶ Last Name*
 ▶ Address*
 ▶ ZIP Code*
 ▶ Country*
 ▶ Phone #
 ▶ Activity*
 ▶ first Name*
 ▶ Address
 ▶ City, State*
 ▶ language*
 ▶ E-mail Address*
 ▶ Fax #
 ▶ IMPORTER/EXPORTER
 ▶ ANGLAIS
 ▶ AFGHANISTAN
 CREATE BACK

! Do not forget to fill up the field **E. mail**, because your access codes will be e. mailed.

Third, click on the button « **CREATE** » so that the system can record the data.

By clicking on the button «Create» if one of the red-asterisked fields is not filled up, this notification immediately flashes on and off

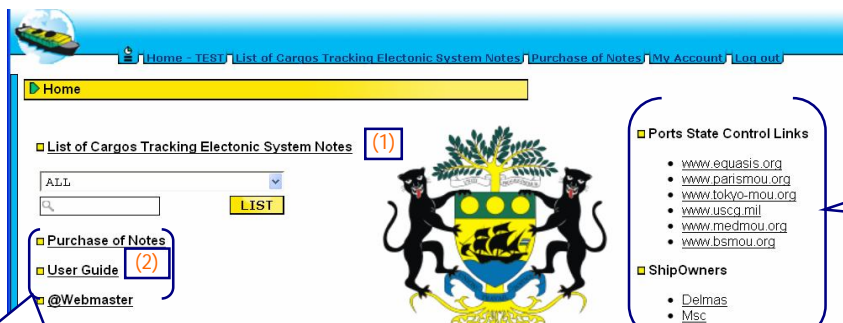
* Fields Marked with an Asterisk are Required.

→ Access request fields

Field/Control	Details
Company	The declarer's company
Activity	Type of activity
Last name	Last name of the company's manager
First Names	First names of the company's manager
Address	1 st line of the company's address
Address (followed)	2 nd line of the company's address
P.O. Box	The company's P.O. Box
Town	Location of the company (town)
Country	Location of the company (country)
Language	Language of the user
Phone	The company's phone number
Fax	The company's fax number
E-mail	The company's manager's E-mail address through which the administrator will send access codes
The button Create	After filling up all the fields, please click on this button to validate record.

BIETC processing by the declarer

I. Presentation of the declarer's page



In this left side block, the Declarer has links for his/her transactions.

Whatever the user's role, you have on the right side a list of practical links identical to all the windows.

The declarer's processing program

[Home](#)

[List of Cargos Tracking Electronic System Notes](#)

ALL [LIST](#)

[Purchase of Notes](#)

[User Guide](#)

[@Webmaster](#)

1. Link to BIETC list: it contains all sub-links

[Home](#)

[List of Cargos Tracking Electronic System Notes](#)

ALL [LIST](#)

Components	Details
<input type="text" value="TOUS"/>	Displays the selected sub-link
<input type="text"/>	Allows to look for notes from allocation numbers
LIST	After selecting the sub-link or capturing the note's number, you are requested to click on to start research

2. the sub-links of the list: they allow to display the list of notes selected by status.

[List of Cargos Tracking Electronic System Notes](#)

ALL

EMPTY

UNDER FILLING

PRIOR AGREEMENT ON STANDBY

PRIOR AGREEMENT VALIDATED

PRIOR AGREEMENT REJECTED

VISA ON STANDBY

VISA VALIDATED

VISA REJECTED

Link	Details
All links	Select all notes whatever their status, except the empty ones
Empty notes	Select only empty notes (initial notes after validating purchase)
In progress	Some information have been captured by the Declarer but he/she has not yet applied for a visa with the CGC Agent.
On standby	The Declarer has captured some information on BIETC, he/she has requested validation, he/she is waiting for the CGC Agent's reply.
Prior agreement validated	The CGC Agent has validated request
Prior agreement rejected	The CGC Agent has rejected request.
Visa on standby	The Declarer has captured the BIETC then applied for a visa. He/she is waiting for CGC Agent's reply.
Visa accepted	The CGC Agent's reply is 'visa accepted'
Visa denied	The CGC Agent's reply is 'visa denied'

3. the **Note purchase** link

To obtain notes that will help carry out export procedures to Gabon, the Declarer should, through this link, make a new demand of notes. There are two stages in this procedure: first of all the Declarer requests and secondly this request is validated by a CGC Agent.

At each stage, the button << **Continue** >> allows to reach the following stage.

How to obtain notes

1. You can purchase them

To purchase new notes, you should click on the link: << **Purchase a Note** >> on the processing program.

Stage N°1: (Picture 5)

In the pulldown list << **Shipment country** >>, the Declarer should select the country from which he/she wants to manage his/her goods export notes.

Picture 5

Purchase of Notes

■ New Demand of Notes

Choose the Shipment Country

Shipment Country*
GABON - GA

CONTINUE

then click on button “**CONTINUE**” to reach the following stage.

Stage N°2: (Picture 6)

In the pulldown list << **CGC Agent** >>, the Declarer selects the CGC Agent he/she wishes to purchase notes from. Only this seller will be allowed to validate his/her transactions. Click on button **CONTINUE** to reach the following stage.

Picture 6

Purchase of Notes

■ New Demand of Notes

Choose the Note Seller

Shipment Country* Note Seller*
GABON - GA CGC LBV, DTS

CONTINUE

Stage N°3: (Picture 7)

The Declarer selects << **Number of Note** >>he/she needs.

After stage N°3 (page 11, picture 7), the purchase request consulting board displays the new purchase with the status **On standby** (yellow square).

Picture 7

Purchase of Notes

■ New Demand of Notes

Choose Quantity of Notes Expected

Shipment Country* Note Seller* Quantity*
GABON - GA CGC LBV, DTS 5 - 12500 CFA

CONTINUE

Status	Ref.	Date	CGC Agent	Qt/Amount	Total	Shipment Country
■	550	JAN 19, 2010 07:48 AM	CGC LBV PILOTE 2 CAMEROUNE - LIBREVILLE, GA	1 x 20000 CFA	20000 CFA	CM
■	314	NOV 25, 2009 11:47 AM	CGC GABON TEST, BLAISE PEFOUKA - LIBREVILLE, GA	1 x 2500 CFA	2500 CFA	GA

(Non processed) purchase request on standby

(Processed) purchase request validated

! After the Declarer has completed the purchase process, he/she should absolutely wait until the CGC Agent validates the purchase to receive his/her empty notes. This purchase moves to the status **Validated (green square).**

2. See purchase requests that have been carried out

The Declarer can access the set of note purchase management functions through the link « **purchase of notes** » in its contents.

By clicking on the link « **Purchase of notes** », you can see:

- The launching of new note purchase process
- Displaying the purchase list through the link « **BIETC request list** » that allows:
 - **the Declarer**, from his/her screen, to see the list of current or past note purchases (see picture 8)

Note purchase process implementation screen

Purchase consulting screen

Status	Ref.	Date	CGC Agent	Qt/Amount	Total	Shipment Country
Yellow square	550	JAN 19, 2010 07:48 AM	CGC LBV PILOTE 2 CAMEROUNE - LIBREVILLE, GA	1 x 20000 CFA	20000 CFA	CM
Green square	314	NOV 25, 2009 11:47 AM	CGC GABON TEST, BLAISE PEFOUKA - LIBREVILLE, GA	1 x 2500 CFA	2500 CFA	GA

- **the CGC Agent**, from his/her screen (see chapter on BIETC processing by the Representative), to see BIETC requests that have been sent to him/her for validation or withdrawal.

Note: The request should be « **on standby** »; (It should appear with the yellow square on the CGC Agent's processing screen)

→ Consulting screen columns

Status	Ref.	Date	CGC Agent	Qt/Amount	Total	Shipment Country
--------	------	------	-----------	-----------	-------	------------------

The consulting window contains eight (8) columns:

Components	Details
Status	Purchase request processing status
Reference	Request number
Date	Date of purchase
CGC Agent	Name of the CGC Agent whereby notes have been purchased
Nbr/Quantity	Number of ordered notes multiplied by the price of a note in the currency of the purchase country
Total	Total amount of purchase in the currency of the purchase country
Shipment country	Country from which goods covered by the CGC Agent are shipped
Cryptogram	Cryptogram allowing to withdraw purchase

3. Search a purchase request

☐ Filter the List
 Ref :

Put the purchase number you are looking for

The Declarer can look for a well-defined purchase by capturing the purchase number in the field **reference**, then clicking on button « **Search** » to validate his/her action.

4. withdrawing purchase

The Declarer whose note request is « **on standby** » can withdraw his/her request by clicking on this Cryptogram.

Nouvelle demande de bordereaux

Etat	Date	Mandataire	Nbr/Montant	Total	Pays d'expédition
	05 SEPT. 2008 09:57	MANDATAIRE 1 pour FRAFAL - F,FR	1 x 10 EUR	10 EUR	FR,AF,AL

5. The four (4) statutes required to validate a purchase request

BIETC request can have four (4) statutes (see picture 9)

Possible actions on the request are different according to the status.

Picture 9

Demands of Notes

List of Notes Demands

Ref. Filter the List

ALL

Status	Ref.	Date	Shipper	Qt/Amount	Total	
	550	JAN 19, 2010 07:48 AM	CGC NGOUEYEKET - LIBREVILLE, GA	1 x 20000 CFA	20000 CFA	
	198	MAY 28, 2009 12:33 PM	DECLARANT 1 - F, FR	30 x 20000 CFA	600000 CFA	
	192	APR 09, 2009 10:58 AM	CGC NGOUEYEKET - LIBREVILLE, GA	1 x 20000 CFA	20000 CFA	
	121	OCT 17, 2008 05:08 PM	ASTUCE LBV PILOTE - LBV, GA	1 x 20000 CFA	20000 CFA	
	117	OCT 17, 2008 04:46 PM	INDUSTRE OLL - PARIS, FR	1 x 20000 CFA	20000 CFA	
	109	OCT 17, 2008 01:49 PM	CGC PILOTE LBV - LIBREVILLE, GA	2 x 20000 CFA	40000 CFA	
	108	OCT 17, 2008 12:26 PM	GETMA PILOTE LIBREVILLE - LIBREVILLE, GA	1 x 20000 CFA	20000 CFA	
	103	OCT 17, 2008 10:01 AM	CGC PILOTE LBV - LIBREVILLE, GA	2 x 20000 CFA	40000 CFA	
	102	OCT 17, 2008 09:58 AM	SDV PILOTE - LIBREVILLE, GA	2 x 20000 CFA	40000 CFA	

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On Standby
 In Progress
 Validated
 Rejected

The four (4) statutes required to validate a purchase request

Status	Details
On standby (yellow square)	The Declarer has carried out his/her request. The request has not yet been processed by the CGC Agent appointed at the time of purchase.
In progress (orange square)	The CGC Agent appointed by the Declarer at the time of purchase is currently processing the request, but has not yet validated. So, the Declarer's account has not yet been credited with notes.
Validated (green square)	The request has been validated by the CGC Agent. On this account, the Declarer's account has been credited with empty notes.
Rejected (red square)	The CGC Agent appointed at the time of purchase has refused to sell notes to the Declarer

Picture10

Liste des demandes de bordereaux

Etat	Date	Mandataire	Nbr/Montant	Total	Pays d'expédition
11 SEPT. 2008 10:46	MANDATAIRE 1 pour FR AF AL - F, FR	5 x 10 EUR	50 EUR	FR, AF, AL	
BIETC NON PAYS					
08 SEPT. 2008 18:41	MANDATAIRE 1 pour FR AF AL - F, FR	1 x 10 EUR	10 EUR	FR, AF, AL	
03 SEPT. 2008 11:54	MANDATAIRE 1 pour FR AF AL - F, FR	4 x 10 EUR	40 EUR	FR, AF, AL	
02 SEPT. 2008 11:27	MANDATAIRE 1 pour FR AF AL - F, FR	5 x 10 EUR	50 EUR	FR, AF, AL	
DEFAUT DE PAIEMENT					

You can see two (2) purchase requests with status «Rejected»

! If a note purchase request is "rejected" by the CGC Agent concerned, only the Representative is allowed to modify this status.

II. The use of notes

Listing new notes

When the note purchase request is validated (green square) by the CGC Agent concerned, notes are delivered to the Declarer resulting to the creation of new notes in the **list of notes**. The method represented by picture 11 allows to list notes.

Listing new notes displaying all notes with white square.


Picture 11

Home

List of Cargos Tracking Electronic System Notes

ALL
ALL
EMPTY
UNDER FILLING
PRIOR AGREEMENT ON STANDBY
PRIOR AGREEMENT VALIDATED
PRIOR AGREEMENT REJECTED
VISA ON STANDBY
VISA VALIDATED
VISA REJECTED

Click on this link <<empty>> to list notes with status empty



Picture 12 displays all new notes of which purchase has been validated. They can now be captured.

The visa for new notes is white.

→ Screen displaying new notes

Image 12

List of Cargos Tracking Electronic System Notes

Filter the List

EMPTY LIST

Visa	Voyage	Vessel	Departure	Arrival	ST
0000081	3 x GA		CGC POG GABON - PORT-GENTIL, GA	GA	
0000169	3 x GA, GQ, CG		CGC POG GABON - PORT-GENTIL, GA	GA	
0000420	1 x FR, AF, AL		MANDATAIRE 1 pour FR AF AL - F, FR	GA	
0000850	1 x GA		CGC POG GABON - PORT-GENTIL, GA	GA	
0000845	5 x GA		CGC POG GABON - PORT-GENTIL, GA	GA	
0000859	1 x GA		CGC GABON TEST, BLAISE PEFOUKA - LIBREVILLE, GA	GA	

Page 1/1

Prior Agreement: on StandBy Validated Rejected Visa: on StandBy Validated Rejected

Click on pictogram <<Modify>> to be in the mode **Modify BIETC**. This action will display the picture of new notes ready for capturing (picture 14), for the note is new.

The BIETC form

You can see BIETC N° 25 completed (picture 13)

Picture13

Sommaire / Liste des BIETC / Achat de Bordereaux / Mon Compte / Déconnexion

Bordereau d'identification Electronique de Traçabilité des Cargaisons

N° 0000025

Toute déclaration faite par le Chargeur sur le BIETC doit absolument refléter la réalité de la cargaison. Toutefois tout constat de fausse déclaration fait par la Douane ou le CGC lors du débarquement ou de l'embarquement des marchandises dans un port gabonais sera passible de sanction conformément à la réglementation en vigueur.

Chargeur/Shipper		Destinataire/Consignee	
Nom*	RADJOMBA	Nom*	BLAISE
Adresse*	3 RUE LE BOIS	Adresse*	BATAVRAI
Adresse (suite)		Adresse (suite)	
Code Postal*	1254	Code Postal*	1163
Ville*	PARIS	Ville*	LIBREVILLE
Pays*	FRANCE	Pays*	GABON
Telephone	331225897	Telephone	07777292
Voyage			
Nom du Navire	SAFMARINE KURAMO	Code IMO	MAERSK LINE
Connaissance	253265005	N° Manifeste Cargo	456154
Port de Chargement	FRLEH	N° de Voyage	26/06
Port de Déchargement	LIBRE (FR)	Port de déchargement	LIBREVILLE (GA)
ETD Jour*	12	ETA Jour*	01
ETD Mois*	02	ETA Mois*	01
ETD Année*	2008	ETA Année*	2008
Port Code*		Port Code*	SALBV

* There are eight (8) blocks in the form:

- Shipper
- Consignee
- Journey
- Supplier
- Freight
- Containerized Freight
- Bulk
- Vehicles

BIETC form's fields

→ Block fields for the Shipper

Field/Control	Details
Company	The freight shipper's company
Address	1 st line of the freight shipper company's address
Address (followed)	2 nd line of the freight shipper company's address
P.O. Box	The freight shipper company's P.O. Box
Town	Location of the freight shipper company's (town)
Country	Location of the freight shipper company's (country)
Telephone	The freight shipper company's telephone number

→ Block fields for the Consignee

Fields/Control	Details
Company	The Consignee's company
Address	1 st line of the Consignee's address
Address (followed)	2 nd line of the Consignee's address
P.O. Box	The Consignee's P.O. Box
Town	Location of the Consignee (town)
Country	Location of the Consignee (country)
Telephone	The Consignee's telephone number

→ Block fields for the Journey

Fields/Control	Details
Name of the ship	Name of the vessel at the port from which freight is shipped
Bill of lading	Number of the bill of lading as classified by the shipping agent
Loading port	Name of the port from which freight is shipped
Port code	Code of the shipping port
ETD Day	Estimated Time of Departure (Day)
ETD Month	Estimated Time of Departure (Month)
ETD Year	Estimated Time of Departure (Year)
Port of transhipping	Unloading port before final destination
Port code	Transhipping port code
MO Code	The ship's code as classified by the International Shipping Organization
Ship	Name of the ship owner
Cargo number	Cargo number as classified by the shipping agent
Journey number	Journey number as classified by the shipping agent
Unloading port	Freight arrival port
Port code	Freight arrival port code
ETA Day	Estimated Time of Arrival (Day)
ETA Month	Estimated Time of Arrival (Month)
ETA Year	Estimated Time of Arrival (Year)
Consignee in Gabon	Name of the Consignee in Gabon
Final destination	Cargo destination in Gabon (town)


→ Block field for the supplier

Fields/Control	Details
Company	The supplier's company
Address	1 st line of the supplier's address
Address (followed)	2 nd line of the supplier's address
P.O. Box	The supplier company's P.O. Box
Town	Location of the supplier (town)
Country	Location of the supplier (country)

→ Block fields for freight

Fields/Control	Details
Freight value	Value of freight covered by BIETC
Currency Freight value	Currency proposed for freight currency value
Incoterm	Incoterm used for freight contract
Shipping freight value	Value of the shipping freight covered by the BIETC
Currency	Currencies proposed for currency values captured in Freight, THS, ISPS and other charges value.
THC	
ISPS	
Other charges	
Total	The amount of fields
Button « Register »	This button helps register the set of data captured in the form.
Button « Back »	This button allows to come back to the list of BIETC

→ Block fields for containerized freight

Fields/Control	Details
Container Number	Container number
Code Taille/Type	Size and type of container meeting EMCCA standards, for example: 20GP: 20 represents the size of the container, whereas GP represents the type of container
Poids Brut (kg)	Weight of freight in kilogram
Volume	Volume of freight in cubic metres
EMCCA (CEMAC)	Freight code meeting EMCCA standards
	EMCCA Freight Code Research Cryptogram
IMDG	International Code for Dangerous Goods
Class	
Details of goods	Free Authentic Details of Goods

→ Block fields for Bulk

Fields/Control	Details
Type	
Gross weight (kg)	Weight of goods in kilograms
Volume (m3)	Volume of goods in cubic metres
EMCCA	Code acknowledging goods in EMCCA zone
IMDG	International Code for Dangerous Goods
Class	
Details of goods	Free Authentic Details of Goods

→ Block fields for vehicles

Fields/Control	Details
Brand of vehicle	Brand of vehicle
Type	Type of vehicle
Year	Year of first circulation
EMCCA	EMCCA standardized Code for vehicles (Economic and Monetary Community of Central Africa)
Chassis number	Vehicle's chassis number

Fill up a BIETC and active cryptograms online:

→ The main stages required to fill up a BIETC online

Filling up and validating a BIETC require a step by step process:

* **You should fill up the first five blocks of the form**

① **The Declarer captures** information on the first five (5) blocks:

- Shipper;
- Consignee;
- Journey (if necessary);
- Supplier;
- Freight,

Here you can see an empty BIETC (Picture 14), the block **details of goods** does not exist.



② **The Declarer validates** this first capturing stage by clicking on button « **Record** », so that the information captured can be recorded in the data basis;

- **Loading port;**
- **Unloading port;**
- **Transshipping port;**

- To integrate a port code, the Declarer (the user) has two alternatives:

2nd. Or he/she uses 'help' by clicking on the pictogram in the form of question mark on the left side of the port code; it starts looking for the code and sends it to the field corresponding to the BIETC form.

1

Click on the cryptogram in the form of **question mark (1)**, the research window **(2)** appears, then you capture either part of a port code, country code or the name of port, then you click on button « **Search** »; click on the line mentioning your cargo loading port **(3)**, it will be immediately sent to the field « **Loading Port** ».

Port codes List - Mozilla Firefox

http://biectest.cgcworld.com/TableRef.asp?CAS=Port_DEP

Port codes List

Search in fields :

- Code
- Country Code
- Port

RECHERCHER

Port codes List - Mozilla Firefox

http://biectest.cgcworld.com/TableRef.asp?CAS=Port_DEP

Port codes List

Search in fields :

- Code
- Country Code
- Port

RECHERCHER

Clic on ☒ of the ligne you choose to fill the field.

Code	Country Code	Port
<input checked="" type="checkbox"/> CAHSP	CA	Havre St Pierre
<input checked="" type="checkbox"/> FRLEH	FR	Le Havre

Click on the line that mentions your cargo loading port

The user can capture part of port code, country code or the name of port in the field **research**.

Loading Port Port Code*

Selecting a line in the result board allows to repatriate the port code and the name of port in the BIETC form without capturing again.

★ **You should start again to modify information on BIETC**

- ③ **You should start again to modify information in the form**, the Declarer can then capture information on goods for this part now appears (see picture 15). Then he/she **clicks on button *Record to validate this new capture again***.

Picture15

Home - TEST / List of Carques Tracking Electronic System Notes / Purchase of Notes / My Account / Log

Name*
LBROX

Address*
15 RUE DU SERPENT

Address

ZIP Code* **City, State***
0987 VALLOIS

Country*
FRANCE

Goods Value* **Goods Value Currency***
109112 USD

Incoterm*
CFR-COST AND FREIGHT

Sea Freight Value* **Currency***
0 USD

THC*
0

ISPS*
0

Other Charges*
1107

Total **Currency**
 USD

SAVE **BACK**

Marchandise Conteneurisée / Containerized Freight
No records

Vrac / Bulk
No records

The form still contains the white square.
The BIETC is new

But by selecting the status, this BIETC appears only in status « **In progress** », for data are already recorded in its basis.

Send the BIETC for a visa: as soon as information on goods are supplied and recorded, the cryptogram « **send the BIETC for visa** » appears on the BIETC.
This cryptogram does not yet appear in picture 16.

• L'opération **Modifier** est correctement effectuée.

N° 0000006

Chargeur/Shipper		Destinataire/Consignee	
Nom*	AGS CAMEROONE	Nom*	AGS GABON
Adresse*	BP 2324	Adresse*	4877
Adresse (suite)	DOUALA	Adresse (suite)	LIBREVILLE
Code Postal*	00237	Code Postal*	00241
Ville*	DOUALA	Ville*	LIBREVILLE
Pays*	CAMEROONE	Pays*	GABON
Téléphone	0023733429548	Téléphone	00745596
Voyage			
Nom du Navire	LOCI DELMAS	Code IMO	
Connaissance		N° Manifeste Cargo	0562
Port de Chargement	LE HAVRE (FR)	Port de déchargement	LIBREVILLE (GA)
Port Code*	FRLEH	Port Code*	GABLV
ETA Jour*	01	ETA Jour*	01
ETA Mois*	01	ETA Mois*	01
ETA Année*	2008	ETA Année*	2008
Port de transbordement	PORT-DE-FRANCE (MQ)	Consignataire à destination*	SDV
Port Code	MQFDF	Destination Finale*	

N° 0000006

Cryptogram « **Send BIETC for a visa** »

⑤ **The note is sent to the CGC Agent** after clicking on the cryptogram and its status goes to the yellow-white square.

Prior agreement: « On standby »

Picture 16

List of Cargos Tracking Electronic System Notes

Your Note is Transmitted.

Filter the List

PRIOR AGREEMENT ON STANDBY

Visa #	Vessel	Voyage	Départure	Arrival	ST
0000420	VINALINES DIAMOND		JAN 16, 2010 HARFLEUR (FR)	JAN 31, 2010 PORT GENTIL (GA)	0 EUR

MANDATAIRE 1 pour FR AF AL - F, FR

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Prior Agreement : on StandBy Validated Rejected


Visa : on StandBy Validated Rejected




Active cryptograms on the BIETC in Prior Agreement « On standby »

Henceforth, **the Declarer can still use the BIETC in progress**, then the latter loses the yellow-white square corresponding to the status **prior agreement** « On standby », it comes back to the simple white square (in progress for it is already open).

⑥ **The CGC Agent processes** the BIETC by modifying its status. It goes from prior agreement: « **On standby** » to prior agreement «**validated**», so that the BIETC comes back for modification (or he/she refuses if the BIETC is not authentic):

- When the Declarer fills up a BIETC, all the data captured on the blocks mentioned here above can no longer be modified. All these fields are grey, meaning that you can only read them;
- Only data recorded on the block 'Journey' can be modified or completed;

⑦ **The Declarer submits** the BIETC **once again** for a visa (visa: «Accepted») with the CGC Agent by clicking on cryptogram 'visa' → 

Description	Cryptogram
Opens the BIETC in progress	
Allows the Declarer to resume the BIETC in progress	
Supplies a PDF-sized note. But you should have Acrobat Reader software to access the file.	

Active cryptograms on BIETC with status: Prior agreement « **On standby** » and Visa « **On standby** » (Picture 16):

! When the Agent puts the status **prior agreement 'rejected' on a BIETC, only the Representative is allowed to modify it.**

Picture 17 hereby shows a BIETC with details of goods. After filling up a BIETC partially or totally, it should be validated by the CGC Agent appointed at the time

of purchase. He/she processes it by applying the

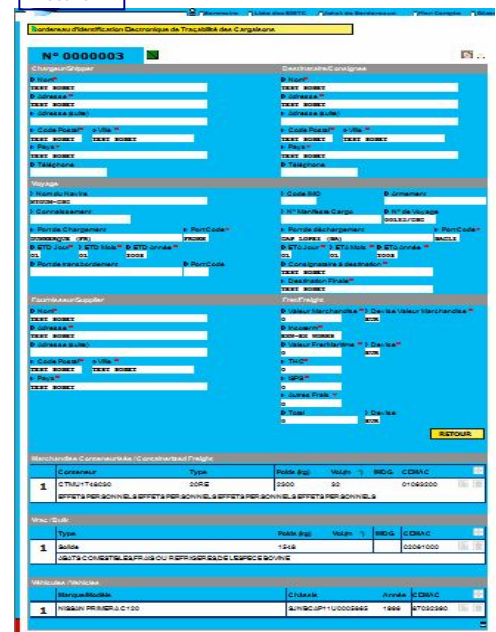
status **Prior agreement: Validated or rejected**

The part 'details of goods'

This part is made up of three (3) blocks describing the type of bill of lading (see picture 18).

- Containerized freight;
- Bulk;
- Vehicles

Picture 17



* **Open a block for capturing:** click on this cryptogram



Each block allows to capture at most fifty (50) lines of goods.

After capturing a line, you should click on button « **CREATE** » to validate what you have captured.

Picture18

Marchandise Conteneurisée / Containerized Freight	
No records	
Vrac / Bulk	
No records	
Véhicules / Vehicles	
No records	

The blocks 'details of goods'

① **Capturing containerized freight:** the bill of lading (packaging) for these goods is: container.

! Capturing block fields (For containerized freight block for example: Container Number, size/type code, gross weight, volume, EMCCA, IMDG, class, details of goods) represents a goods line.

Capturing containerized freight: the bill of lading for these goods is: container.

Picture 19

Marchandise Conteneurisée / Containerized Freight			
▶ Container Number*	▶ Size/Type code*	▶ Gross Weight (kg)*	▶ Volume (m3)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
▶ H.S.* ?	▶ IMDG	▶ Class	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
▶ Description of Goods*			
<input type="text"/>			
		CREATE	BACK

Click on button « **CREATE** » to validate what you have captured

2 Capturing goods in bulk: or in conventional

Picture 20

Vrac / Bulk		
▶ Type*	▶ Gross Weight (kg)	▶ Volume (m3)
SOLID BULK	<input type="text"/>	<input type="text"/>
▶ H.S.* ?	▶ IMDG	▶ Class
<input type="text"/>	<input type="text"/>	<input type="text"/>
▶ Description of Goods*		
<input type="text"/>		
		CREATE BACK

③ Capturing vehicles:

Picture 21

! You should supply information in all red-asterisked fields.

Integrating the normalized code (S.H.) for goods:

1st Click on the cryptogram that looks like a question mark to activate the automatic code research assistance.

Click on the cryptogram that looks like a question mark

2nd The window « **Harmonized System Nomenclature** » appears.

To start research, you should then capture either freight code or freight description (details).
Click on button « **Search** »

HS Nomenclature

3rd By double clicking on a line in the results board, you will send back the normalized code 'search' without capturing again.

Code	Description
02069000	Abats comestibles,congeles,d'ovins, caprins cheveaux,ânes ou mulets .
20085010	abricots préparés ou conservés à l'eau de vie ou l'alcool,avec ou sans sucre
20085090	abricots préparés ou conservés autrement qu'à l'eau de vie ou alcool,sucré ou non

Example of BIETC containing goods lines (example: one line for the container)

PIMCO-POWER & INDUSTRIAL MACHINERY BEIRUT 000 BEIRUT, LEBANON 01 812818		MATERIAUX IMPORT Z.I.OLOUMI 2026 LIBREVILLE, GABON 241748156	
Navire / Vessel : CMA CGM PUCCINI N° de Voyage / Voyage Number : Connaissance / BL Number : N° Manifeste Cargo / Cargo Manifest Num. : ME596WDEL LB3250825 Départ / Departure : 08 jan. 2010 LBBEY BEIRUT (LB) Transbordement / Transshipment :			
Arrivée / Arrival : 08 févr. 2010 GALBV LIBREVILLE (GA) Consignataire à destination / Shipping Agent at Destination : Destination Finale / Place of Delivery : MATERIAUX IMPORT LIBREVILLE			
Valeur de la marchandise / Goods Value : 82600 USD		Fret Maritime / Sea Freight : 3000 USD THC : 0 USD ISPS : 0 USD Autres frais / Other Charges : 0 USD Total : 3000 USD	
INCOTERM : EXW			
Marchandise Conteneurisée / Containerized Freight			
1	Num & Type	Poids brut / G.Weight	Volume
	XINU1084033 20GP	11306	20
	Nature de la cargaison / Nature of Goods		
	4 PCS DIESEL GENERATING SET AND SOUND PROOF 4 PCS MUFFLERS FOR DIESEL GENERATING SET 8 PKGS SPARE PARTS 10 PCS DIESEL GENERATING SET AND SOUND PROOF		

List of size/type codes for normalized containers

TYPE OF CONTAINER	SIZE/TYPE CODE	
	20'	40'
General purpose container	20GP	40GP
High Cube Container	/	40HC
Ventilated Container	20VH	40VH
Refrigerated Conteneur	20RE	40RE
High Cube Refrigerated Container	/	40RH
Open top Container	20OT	40OT
Platform Container	20PF	40PF
Specific platform Container	20PL	40PL

4. BIETC validating status after capturing

① Prior agreement:

Picture 22

ALL

Visa#	Vessel	Voyage	Départure	Arrival	ST	
0000844	CONNORTH	809S	JAN 01, 2009 PORT GENTIL (GA)	JAN 01, 2009 MISURATA (LY)	0 CFA	
			CGC POG GABON - PORT-GENTIL, GA			
0000418	ESTUAIRE	12	MAY 27, 2009 LILLE (FR)	JAN 01, 2009 DOUALA (CM)	0 EUR	
			MANDATAIRE 1 pour FR AF AL - F, FR			
0000429	DOUCE NUIT	02/09	APR 04, 2009 GAROUA (CM)	MAY 10, 2009 GAMBIA (GA)	45000 CFA	
			CGC LBV PILOTE 2 CAMEROUNE - LIBREVILLE, GA			
0000026	KAWASAKI	452	JAN 28, 2009 LE HAVRE (FR)	FEB 13, 2009 CAP LOPEZ (GA)	150 EUR	
			MANDATAIRE 1 pour FR AF AL - F, FR			
0000025	SAFMARINE KURAMO	26/06	FEB 12, 2008 LE HAVRE (FR)	JAN 01, 2008 LIBREVILLE (GA)	0 EUR	
			MANDATAIRE 1 pour FR AF AL - F, FR			
0000027	NGOULOU	02/2009	MAR 08, 2009 HARFLEUR (FR)	APR 13, 2009 SHELL HAVEN (GB)	0 EUR	
			MANDATAIRE 1 pour FR AF AL - F, FR			
0000420	VINALINES DIAMOND		JAN 16, 2010 HARFLEUR (FR)	JAN 31, 2010 PORT GENTIL (GA)	0 EUR	
			MANDATAIRE 1 pour FR AF AL - F, FR			

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Prior Agreement: on StandBy Validated Rejected Visa: on StandBy Validated Rejected

Overview of all BIETCs classified by **visa accepted** (Picture 22)

Status	Details
On standby	The Declarer has captured useful information on BIETC, and requested for prior agreement. He/she is waiting for the CGC Agent's reply.
Accepted	The CGC Agent has processed Prior Agreement Request, and the BIETC has the status 'Validated'
Rejected	The CGC Agent has replied to Prior Agreement Request by 'rejected'

② The visa:

Status	Details
On standby	The Declarer has supplied additional information on BIETC, applied for a visa. He/she is waiting for the CGC Agent's reply.
Accepted	Here, the BIETC is definitively validated. The BIETC can only be consulted/printed
Rejected	The BIETC is definitively rejected. It is a lost BIETC; the Declarer cannot use it for his/her transactions. He/she should use another new BIETC and start filling up again...

→ Active cryptograms on BIETC with Prior Agreement « **Validated** » and in progress in white square.

Description	Active cryptograms
Opens the BIETC only for consultation	
Opens the BIETC for modification	
Sends the BIETC for a visa	
Prints the PDF-sized BIETC	

Note with Prior Agreement 'validated'

	0000005	NTOUM-CGC	0801	24 AOÛT 2008 LE HAVRE (FR)	24 DEC. 2008 LIBREVILLE (GA)	0 EUR	
				MANDATAIRE 1 pour FRAFAL - F, FR			
	0000010	LISTMAS	SN3454	01 JAN. 2008 LE HAVRE (FR)	01 JAN. 2008 OWENDO (GA)	0 EUR	
				MANDATAIRE 1 pour FRAFAL - F, FR			







Active cryptograms on BIETC

BIETC in progress

→ Active cryptograms on BIETC with status: Prior Agreement « **Rejected** », in Visa « **Validated** » and in Visa « **Rejected** »

Description	Cryptogram
Opens the BIETC just for consultation	
Prints a PDF-sized BIETC	

Filter the List

ALL		<input checked="" type="checkbox"/>	<input type="text" value="Q"/>	<div>LIST</div>		
Visa #	Vessel	Voyage	Départure	Arrival	ST	
	0000001	CGC8EXPRESS		01 AOÛT 2008 LE HAVRE (FR)	01 SEPT. 2008 OWENDO (GA)	0 EUR
	MANDATAIRE 1 pour FRAFAL - F, FR COMPLÉTEZ LES INFORMATIONS SUR LE VOYAGE					
	0000002	MV MAYUMBA EXPRESS	019	01 AOÛT 2008 LE HAVRE (FR)	01 SEPT. 2008 LIBREVILLE (GA)	0 EUR
	MANDATAIRE 1 pour FRAFAL - F, FR					
	0000011	CAROLINE DELMAS	21	03 SEPT. 2008 LE HAVRE (FR)	10 SEPT. 2008 LIBREVILLE (GA)	150 EUR
	MANDATAIRE 1 pour FRAFAL - F, FR PAYER LES UNITE COMPLEMENTAIRES					

Prior Agreement : on StandBy Validated Rejected **Visa :** on StandBy Validated Rejected

! Only BIETC printed with status Visa « Validated » is valid to take goods from the port.

Visa #	Vessel	Voyage	Départure	Arrival	ST
0000844	CONNORTH	809S	JAN 01, 2009 PORT GENTIL (GA)	JAN 01, 2009 MISURATA (LY)	0 CFA

Click on this cryptogram to start printing_____

[illegible]

Hereafter, you can see a **BIETC with status: Prior Agreement and Visa: Rejected.**

A printed BIETC with status: Prior Agreement:

'Refused' or Visa: 'Refused' is marked with a **Red line** (See Picture 24)

If your BIETC has the status **Visa: Refused** (see Picture 24), you will not be able to use it to take goods from the port. You should either buy or use another BIETC

Picture 24

CONSEIL GABONAIS DES CHARGEURS		TRAFFIC IMPORT	
BORDEREAU D'IDENTIFICATION ELECTRONIQUE DE TRACABILITE DES CARGAISONS			
CARGOS TRACKING ELECTRONIC SYSTEM No		N°0000001	
Chargeur / Shipper CV 1245 LBN, GAV		Destinataire / Consignee CV 1245 LBNVILLE, GABON	
Martin / Vessel N° de Voyage / Voyage Number : DÉPART / Departure : Transbordement / Transhipment : Arrivée / Arrival : Consignataire à destination / Shipping Agent at Destination :		N° Manifeste Cargo / Cargo Manifest No. : N° Manifeste Cargo / Cargo Manifest No. : Arrivée / Arrival : Consignataire à destination / Shipping Agent at Destination :	
Valeur des marchandises / Goods Value : 1250 EUR		Fret Maritime / Sea Freight : THC : BPS : Autres frais / Other Charges : Total : 1250 EUR	
INCOTERMS FOB			
Vrac / Bulk			
Type : Matière de la cargaison / Nature of Goods :		Poids brut / G Weight : Volume : BDG : CEBAC : 0101000	
Type : Matière de la cargaison / Nature of Goods :		Poids brut / G Weight : Volume : BDG : CEBAC : 0101000	
Signature et cachet du Déclarant Signature and stamp of Shipper DECLARANT 1 E.T. FR			
Signature et cachet du Destinataire Signature and stamp of Consignee DECLARANT 2 E.T. FR			
Signature et cachet du Destinataire Signature and stamp of Consignee DECLARANT 3 E.T. FR			

If your BIETC has the status: **Prior Agreement Refused**, it is only the Representative Agent's ability to modify it. The CGC Agent is no longer allowed to process it. Only, **Consulting and Printing** cryptograms are active.

Hereafter, you can see a **BIETC with status: Prior Agreement and Visa: On standby.**

A printed BIETC with status: Prior Agreement: On standby or Visa: 'On standby' is marked with an **Orange** line (See Picture 25)

Picture 25

CONSEIL GABONAIS DES CHARGEURS		TRAFFIC IMPORT	
BORDEREAU D'IDENTIFICATION ELECTRONIQUE DE TRACABILITE DES CARGAISONS			
CARGOS TRACKING ELECTRONIC SYSTEM No		N°0000005	
Chargeur / Shipper CV 11524 RUE DES ROCHES 0024 MONTVILLE, NORMANDIE 50124-7000		Destinataire / Consignee CV 1163 CONSEIL GABONAIS DES CHARGEURS 0024 LBNVILLE, GABON 0024-7000	
Martin / Vessel N° de Voyage / Voyage Number : DÉPART / Departure : Transbordement / Transhipment : Arrivée / Arrival : Consignataire à destination / Shipping Agent at Destination :		N° Manifeste Cargo / Cargo Manifest No. : N° Manifeste Cargo / Cargo Manifest No. : Arrivée / Arrival : Consignataire à destination / Shipping Agent at Destination :	
Valeur des marchandises / Goods Value : 1250 EUR		Fret Maritime / Sea Freight : THC : BPS : Autres frais / Other Charges : Total : 450 EUR	
INCOTERMS CIF			
Marchandise Conteneurisée / Containerized Freight			
Type : Matière de la cargaison / Nature of Goods :		Poids brut / G Weight : Volume : BDG : CEBAC : 2140000	
Type : Matière de la cargaison / Nature of Goods :		Poids brut / G Weight : Volume : BDG : CEBAC : 2100000	
Type : Matière de la cargaison / Nature of Goods :		Poids brut / G Weight : Volume : BDG : CEBAC : 2001000	
Type : Matière de la cargaison / Nature of Goods :		Poids brut / G Weight : Volume : BDG : CEBAC : 2001000	
Signature et cachet du Déclarant Signature and stamp of Shipper DECLARANT 1 E.T. FR			
Signature et cachet du Destinataire Signature and stamp of Consignee DECLARANT 2 E.T. FR			
Signature et cachet du Destinataire Signature and stamp of Consignee DECLARANT 3 E.T. FR			

Processing a BIETC by the CGC Agent

To be appointed CGC Agent, please see with the Shipping Council Directorate.

The welcome page for the CGC Agent

Home - TEST | List of Cargos Tracking Electronic System Notes | Demands of Notes | Accounting Interrogation | My Ac

Home

List of Cargos Tracking Electronic System Notes 1

ALL

LIST

Demands of Notes 2

- On Standby
- In Progress
- Validated
- Rejected

Accounting Interrogation 3

User Guide

@Webmaster

Ports State Control Links

- www.equasis.org
- www.parismou.org
- www.tokyo-mou.org
- www.uscg.mil
- www.medmou.org
- www.bsmou.org

Ship Owners

- Delmas
- Msc
- Necoship
- Maersk sealand
- Nds
- Safemarine
- Tmm
- Csav
- Libra
- Lykelines

Whatever the user's role, the system proposes in the right side column, a list of practical links identical to all the windows

I. The CGC Agent's processing program

Home

List of Cargos Tracking Electronic System Notes 1

ALL

LIST

Demands of Notes 2

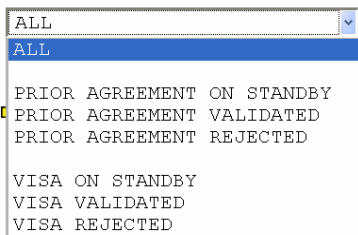
- On Standby
- In Progress
- Validated
- Rejected

Accounting Interrogation 3

User Guide

@Webmaster

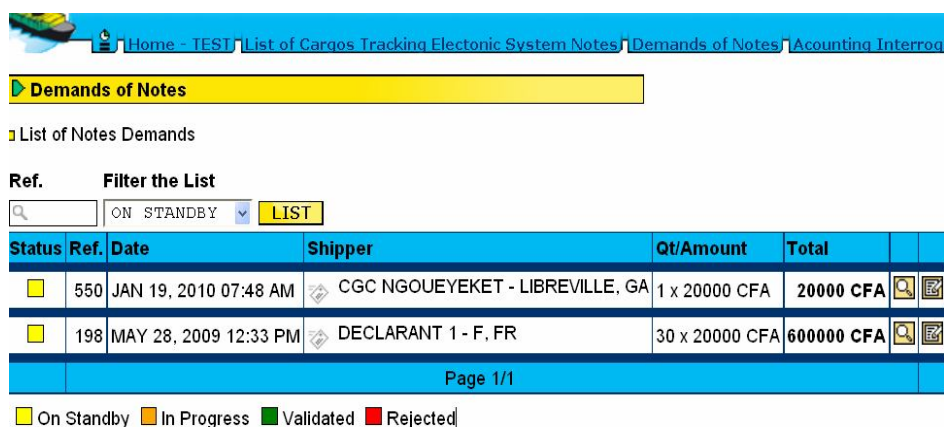
The program's links

Links	Action
① List of BIETC	<p>Allows the CGC Agent to consult BIETC lists submitted by Declarers for approval (Prior agreement, then the visa). Sub-links allow to display the list of notes filtered by status:</p> <p>■ <u>List of Cargos Tracking Electronic System Notes</u></p> 
② BIETC request	<p>Allows the CGC Agent to display the BIETC purchase request list whatever their status. Sub-links help display the list according to the status:</p> <p>■ <u>Demands of Notes</u></p> <ul style="list-style-type: none"> • <u>On Standby</u> • <u>In Progress</u> • <u>Validated</u> • <u>Rejected</u>
③ Accounting Interrogation	Allows the CGC Agent to look at BIETC sales and extract monthly data during a specific period.

III. Processing a purchase request

1. consulting purchase requests

To display this page, the CGC Agent directly clicks on the link « **BIETC Request** » of the processing screen or on one of the sub-links to display the list according to the status.



Home - TEST - List of Cargos Tracking Electronic System Notes - Demands of Notes - Accounting Interrogation

Demands of Notes

List of Notes Demands

Ref. Filter the List

ON STANDBY LIST

Status	Ref.	Date	Shipper	Qt/Amount	Total
On Standby	550	JAN 19, 2010 07:48 AM	CGC NGOUEYEKET - LIBREVILLE, GA	1 x 20000 CFA	20000 CFA
On Standby	198	MAY 28, 2009 12:33 PM	DECLARANT 1 - F, FR	30 x 20000 CFA	600000 CFA

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On Standby In Progress Validated Rejected

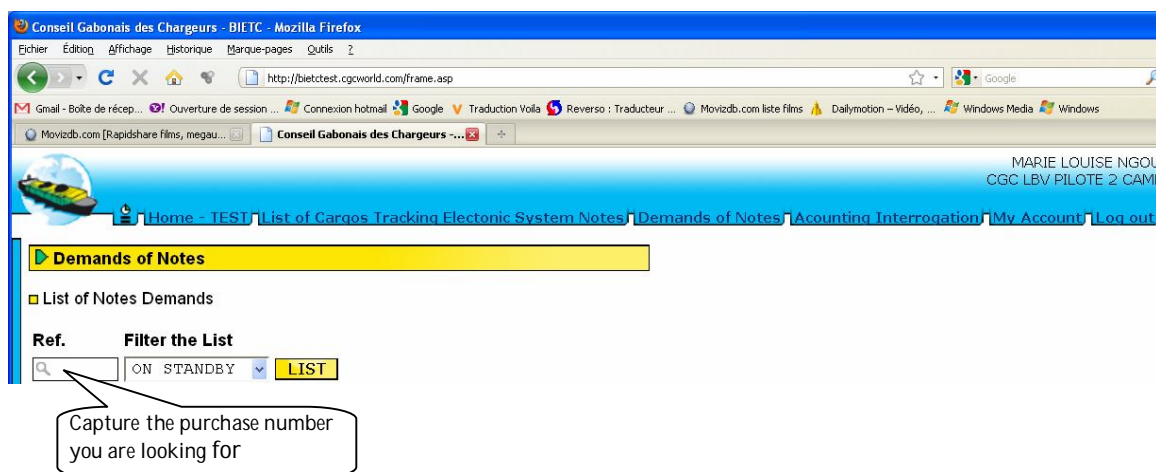
→ Consulting screen columns

Status	Ref.	Date	Shipper	Qt/Amount	Total		
--------	------	------	---------	-----------	-------	--	--

The consulting window is made up of eight (8) columns:

Components	Details
Status	Purchase request processing status
Ref	Request number
Date	Date of purchase
Declarer	Name of the Declarer who is also the buyer
Nbr/Amount	Number of ordered BIETC multiplied by the price of BIETC in the currency of the purchase country
Total	Total amount of purchase in the currency of the purchase country
Cryptogramme	Purchase processing and Consulting Cryptogram

2. Look for a purchase request





The CGC Agent can look forward to carry out a specific purchase:

- either by capturing its number in the field 'reference';
- or through status by selecting the status he wishes.

Research Area	Details
Ref. <input type="text"/>	He/she captures BIETC number he/she is looking for in the field, and clicks on button « List »
Filter the List <input type="text" value="ON STANDBY"/>	He/she selects a status in the pulldown list, and clicks on button « List »
LIST	This button helps validate the action

→ Cryptograms on purchase request (carried out)

The purchase request board contains two (2) active cryptograms according to the request status.

Description	Cryptogram
Processing cryptogram: it allows the CGC Agent to open the selected purchase request processing window. When the purchase is validated, the cryptogram is no longer active.	
It allows to see the selected request	

3. Processing a purchase request

The Declarer has bought the note; he/she has submitted his/her request for approval; the request status becomes yellow; it is on standby.




(See chapter on « Request validation statutes », page 14)

Demands of Notes

List of Notes Demands

Ref. **Filter the List**

ON STANDBY **LIST**

Status	Ref.	Date	Shipper	Qt/Amount	Total		
	550	JAN 19, 2010 07:48 AM	CGC NGOUEYEKET - LIBREVILLE, GA	1 x 20000 CFA	20000 CFA		

The CGC Agent can open this page by clicking on **modification cryptogram**, allowing to process the selected request.

Demands of Notes

Les champs marqués d'un asterisque rouge* doivent impérativement être renseignés avant de soumettre le formulaire.
Les champs sur fond jaune clair ne sont pas modifiables.

Demands of Notes

Shipper: CGC NGOUEYEKET

Status*: ON STANDBY

Qty: 1 Unit Price: 20000 Total: 20000 Currency: CFA

Accounting Reference:




Message:

SAVE **BACK**





List of Notes Demands

Ref. **Filter the List**

ON STANDBY **LIST**

Status	Ref.	Date	Shipper	Qt/Amount	Total		
	550	JAN 19, 2010 07:48 AM	CGC NGOUEYEKET - LIBREVILLE, GA	1 x 20000 CFA	20000 CFA		

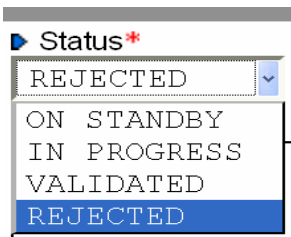
Page 1/1

 On standby  In Progress  Validated  Rejected

Request processing block

Request for processing: « On standby »

→ Request processing block fields

Fields / Control	Details
Declarer	Details on the Declarer whom request is under processing
Number (Nbr)	The number of purchased BIETC
Unit Price (UP)	The Unit price for a BIETC (according to the geographical area)
Total	The total amount of purchased BIETC
Currency	Currency according to the country selected
Accounting Ref.	Payment
status	<p>Pulldown list for the four (4) request validating statutes. The CGC Agent selects the status to be applied to the request he/she has just processed</p> 
Message	The CGC Agent can make a message to the Declarer to justify the status that has been applied to his/her request.
Button Record	Click on button record to validate the processing that has just been applied to request.
Button Back	This button allows to come back to BIETC request consulting page.

→ Overview of a request consulting and processing screen

doivent impérativement être renseignés avant de soumettre le formulaire.
Les champs sur fond jaune clair ne sont pas modifiables.

Demands of Notes

Shipper: CGC NGOUEYEKET
Status: ON STANDBY
City: 1, Unit Price: 20000, Total: 20000, Currency: CFA
Accounting Reference: [empty]
Message: [empty]
Buttons: SAVE, BACK

List of Notes Demands

Ref. Filter the List
[input] ALL LIST

Status	Ref.	Date	Shipper	Qt/Amount	Total
Red square	198	JAN 20, 2010 01:29 PM	DECLARANT 1 - F, FR	30 x 20000 CFA	600000 CFA
Yellow square	550	JAN 19, 2010 07:48 AM	CGC NGOUEYEKET - LIBREVILLE, GA	1 x 20000 CFA	20000 CFA
Green square	192	APR 09, 2009 10:59 AM	CGC NGOUEYEKET - LIBREVILLE, GA	1 x 20000 CFA	20000 CFA

Callouts:

- Red square:** The purchase has been rejected: the Declarer's account is not credited with new notes; so he/she cannot use them for the moment ...
- Yellow square:** Purchase on standby
- Green square:** The purchase has been validated: the Declarer's account is credited with new notes; he/she can open it for capture... This purchase can no longer be **withdrawn**
- Green square (Total):** Batch of validated purchased BIETC . Only the **Consulting** cryptogram is active.

! When a purchase request is accepted (green square), it goes to the Consulting mode only. This purchase cannot be processed.
The purchase of BIETC validated and sent to the Declarer's account can no longer be deleted
The Declarer can use this (these) BIETC(s) only for capturing.

IV. BIETC processing by the CGC Agent after the Declarer has captured

1. Displaying BIETC on standby

The CGC Agent can display this list by clicking on the link « **list BIETC** » or by selecting in the field filter the list by status (for instance PRIOR AGREEMENT: **ON STANDBY**) along the sub-links, which allows to pulldown the list.

He/she selects the BIETC among all non or partially-processed ones.
(Prior agreement « **On standby/ Validated** »; Visa « **On standby** »)

List of Cargos Tracking Electronic System Notes

Your Note is Transmitted.

Filter the List

PRIOR AGREEMENT ON STANDBY [dropdown] [LIST]

Visa #	Vessel	Voyage	Départure	Arrival
0001043	LUMIER DOREE		JAN 04, 2010 GAROUA (CM)	JAN 19, 2010 PORT GENTIL (GA)
CGC LBV PILOTE 2 CAMEROUNE - LIBREVILLE, GA				
0001042	SUN SHINE		JAN 05, 2010 DOUALA (CM)	JAN 19, 2010 OWENDO (GA)
CGC LBV PILOTE 2 CAMEROUNE - LIBREVILLE, GA				

Page 1/1

Prior Agreement : on StandBy Validated Rejected Visa : on StandBy Validated Rejected

→ Active cryptograms on BIETC on standby (you can see BIETC N° 06)

Description	Cryptogram
Opens a BIETC for consulting	
Allows the CGC Agent to modify details on a BIETC submitted for validation	
Opens the screen that allows the CGC Agent to validate	
Supplies a PDF-sized BIETC. You should be equipped with a PDF filing system application.	

The CGC Agent clicks on this cryptogram for BIETC processing

2. BIETC Processing Screen

By clicking on the cryptogram 'visa', the picture hereunder appears. It includes processing BIETC N°1043.

! Though it contains all the details required, the captured note first receives prior agreement then is sent back to the Declarer (if necessary) for additional information before final agreement.

Home - TEST | List of Cargos Tracking Electronic System Notes | Demands of Notes | Accounting Int

Cargos Tracking Electronic System Note

Prior Agreement

Visa
PRIOR AGREEMENT ON STANDEY

Seperate Tariff (ST)*
0 CFA

Message

Submit

N° 0001043

Any statement made by the Charger on the BIETC absolutely has to reflect the reality of the cargo. However any reports of false statements fact by the Customs or the CGC during the landing or during the loading (boarding) of the goods in a Gabonese port (bearing) will be liable to penalty according to the regulations in force.

Chargeur/Shipper	Destinataire/Consignee
Name* LOIPEPI	Name* BGFJ
Address* JKYUIYIOI	Address* VFG

BIETC processing screen

Cargos Tracking Electronic System Note

Prior Agreement

Visa
PRIOR AGREEMENT VALIDATED

Seperate Tariff (ST)*
0 CFA

Message

Submit

Announce de la page <http://bietctest.cgcworld.com> :
You have chosen to Approve the Note, Your choice can no longer be modified.
OK

This warning message will appear if the Representative selects the value **VISA ACCEPTED**. He/she clicks on « OK » to validate his/her choice.

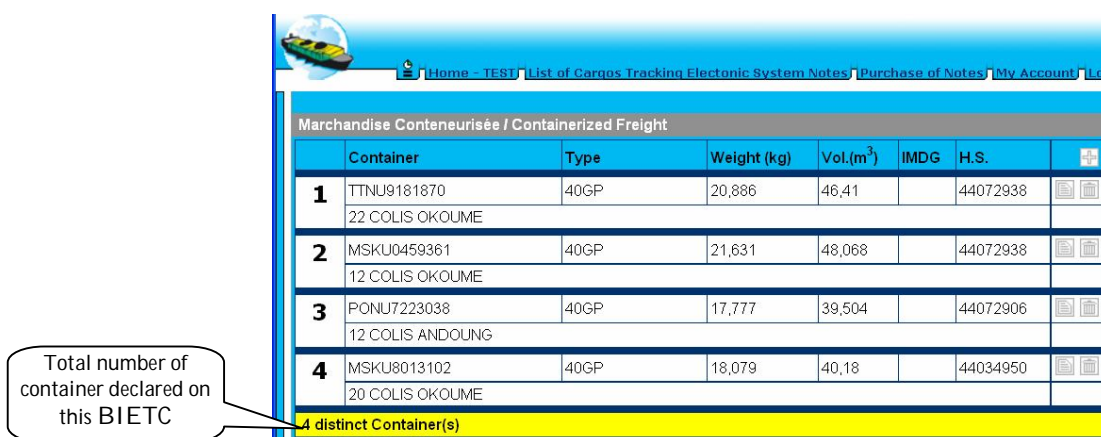
→ BIETC Processing Block Fields

Fields / Control	Details
Visa	Unchanged pulldown list: It includes the list of different decisions that can be made on BIETC by either the Agent or the Representative. <ul style="list-style-type: none"> VISA ON STANDBY (blue text) VISA ACCEPTED (green text) VISA REFUSED (red text)
Complementary Units (UC)	Monetary value (in Euros) of Complementary Units that can be invoiced as determined by the CGC Agent or the Representative in accordance with law and with regard to freight detailed in the BIETC
Message	The CGC Agent or the Representative's message to the Declarer (to vindicate refusal)
The button « Submit »	Records reply to BIETC request

The system includes awareness of:

- The number of container mentioned in the note;
- The total weight with regard to strong bulk;
- The volume with regard to liquid bulk;
- The total weight of loaded vehicles

Accordingly, the CGC Agent easily calculates complementary units



Marchandise Conteneurisée / Containerized Freight							
	Container	Type	Weight (kg)	Vol.(m ³)	IMDG	H.S.	
1	TTNU9181870	40GP	20,886	46,41		44072938	
	22 COLIS OKOUME						
2	MSKU0459361	40GP	21,631	48,068		44072938	
	12 COLIS OKOUME						
3	PONU7223038	40GP	17,777	39,504		44072906	
	12 COLIS ANDOUNG						
4	MSKU8013102	40GP	18,079	40,18		44034950	
	20 COLIS OKOUME						
4 distinct Container(s)							

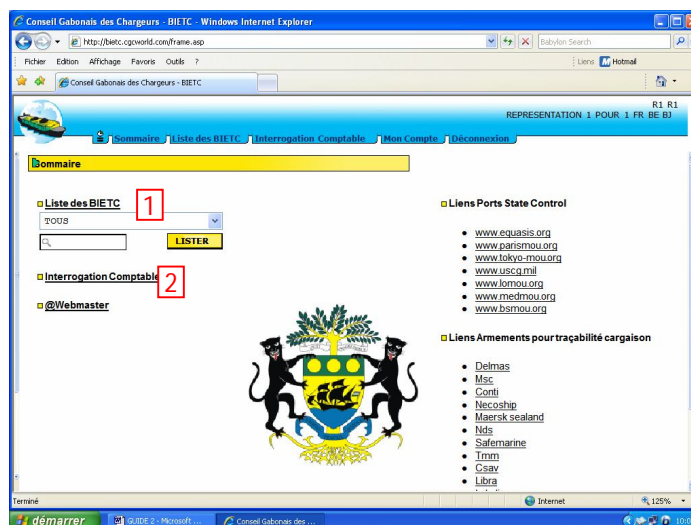
Vrac / Bulk						
	Type	Weight (kg)	Vol. (m ³)	IMDG	H.S.	
1	Liquid PETROLE LAMPANT	3250	4500		27101140	
2	Solid CARBONATE DE PLOMB	15360	56		28367000	
3	Liquid HUILE D'ARACHIDE BRUT	3250	450		15081000	
Solid Bulk Total Weight: 15360 kg Liquid Bulk Total Volume: 4950 m ³						
Véhicules / Vehicles						
	Brand/Type	Frame Number	Year	Weight(kg)	Container	H.S.
1	TOYOTA YARIS	GFRS5465466	2000	4400	NCML1452366 40GP	87032110
2	NISSAN VL4	GDSJ26574	1999	3450	NMLC1234567 40GP	86050010
Total Weight: 7850 kg						

Total weight of solid bulk.
Volume of bulk

Total weight of vehicles

BIETC processing by CGC Representative

I. Home page for CGC Representative



The Representative's processing program

Sommaire

Liste des BIETC

TOUS

LISTER

Interrogation Comptable

@Webmaster

! The Purchase request and BIETC validation processing principle (PRIOR AGREEMENT and VISA) are identical for both CGC Agent and Representative (See chapter on BIETC processing by the Representative)

→ The program's links

Links	Action																																																		
List of BIETC	<p>Allows the Representative to consult the list of BIETC for validation (Prior agreement, then the visa).</p> <p>Sub-links allow to display the list of notes filtered by status</p> <p>■ List of Cargos Tracking Electronic System Notes</p> <div><div>ALL</div><div>ALL</div><div>PRIOR AGREEMENT ON STANDBY</div><div>■ PRIOR AGREEMENT VALIDATED</div><div>PRIOR AGREEMENT REJECTED</div><div>VISA ON STANDBY</div><div>VISA VALIDATED</div><div>VISA REJECTED</div></div>																																																		
② Accounting Interrogation	<p>Allows the Representative to see all the notes sold by the CGC Agent concerned. He/she can extract monthly data during a specific period.</p> <div><div>HomeListList of Cargos Tracking Electronic System NotesDemands of Notes</div><div>Accounting Interrogation - jan 01, 2009 / jan 31, 2010</div><div>1</div><div>■ Search Purchase Movements</div><div>from earlyJAN2009to the end ofJAN2010</div><div>concerningALLLIST</div><div>2</div><div>■ CSV format Data</div><div>Copy/Paste to Spreadsheet Program</div><table><tr><td>CGC</td><td>NGOUEYEKET</td><td>LIBREVILLE, GA</td><td>04/09/2009</td><td>1</td><td>20000</td><td>20000</td></tr><tr><td>CGC</td><td>NGOUEYEKET</td><td>LIBREVILLE, GA</td><td>01/20/2010</td><td>1</td><td>20000</td><td>20000</td></tr><tr><td>CGC</td><td>NGOUEYEKET</td><td>LIBREVILLE, GA</td><td>01/20/2010</td><td>1</td><td>20000</td><td>20000</td></tr></table><div>3</div><div>■ JAN 01, 2009/JAN 31, 2010</div><table><thead><tr><th>Date</th><th>Qty</th><th>U.P.</th><th>TT</th><th>Ref.</th></tr></thead><tbody><tr><td>CGC NGOUEYEKET LIBREVILLE, GA</td><td>04/09/2009</td><td>1</td><td>20000</td><td>20000</td><td>CFA 09/2009</td></tr><tr><td>CGC NGOUEYEKET LIBREVILLE, GA</td><td>01/20/2010</td><td>1</td><td>20000</td><td>20000</td><td>CFA 3432</td></tr><tr><td>CGC NGOUEYEKET LIBREVILLE, GA</td><td>01/20/2010</td><td>1</td><td>20000</td><td>20000</td><td>CFA AEFAQF</td></tr><tr><td colspan="4">Total</td><td>60000</td><td>CFA</td></tr></tbody></table></div>	CGC	NGOUEYEKET	LIBREVILLE, GA	04/09/2009	1	20000	20000	CGC	NGOUEYEKET	LIBREVILLE, GA	01/20/2010	1	20000	20000	CGC	NGOUEYEKET	LIBREVILLE, GA	01/20/2010	1	20000	20000	Date	Qty	U.P.	TT	Ref.	CGC NGOUEYEKET LIBREVILLE, GA	04/09/2009	1	20000	20000	CFA 09/2009	CGC NGOUEYEKET LIBREVILLE, GA	01/20/2010	1	20000	20000	CFA 3432	CGC NGOUEYEKET LIBREVILLE, GA	01/20/2010	1	20000	20000	CFA AEFAQF	Total				60000	CFA
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Total				60000	CFA																																														

→ The Accounting Interrogation interface

The accounting interrogation interface is made up of three (3) different components:

- ① List of notes that have been sold: it is a statistical research criterion selection zone;
- ② CSV-sized results: it is a CSV-sized zone from which data are extracted;
- ③ The board displaying results issued from research.

→ The zone fields (1)

Fields / Control	Details
Period onset (Month)	Month limiting the onset of the period under statistical research
Period onset (Year)	Year limiting the onset of the period under statistical research
Period end (Month)	Month limiting the end of the period under statistical research
Period end (Year)	Month limiting the end of the period under statistical research
For	The CGC Agent or the Declarer whom the user would like to have statistical data on.
Button « List »	Looks for and aggregates the basis' data that meet the criteria selected by the Representative.

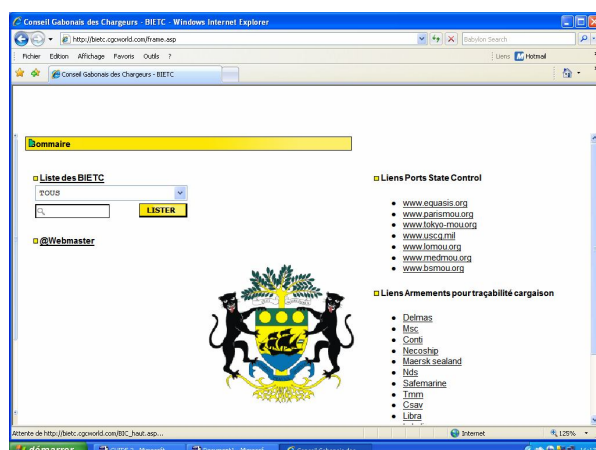
→ CSV format: it is a text format that can organize data in a column-structured form.

Modal window

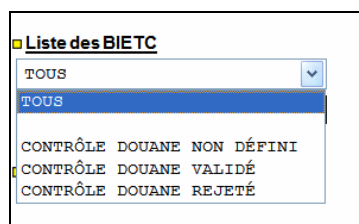
Cryptogram copy/stick to the spreadsheet: you should copy CSV data from the text zone to the paperweight. The system informs the user through displaying the modal window. Data copied in the paperweight can then be stuck in a spreadsheet (or in any other CSV-managing application)

The visa issued by the Customs Department

I. Home page for Customs



II. The Customs' program



Sub-links for BIETC pulldown list

Status	Action
All	Displays any type of BIETC
Prior agreement validated	Displays BIETCs that have been validated by the CGC Agent/ Representative; the Customs Officer then approves for loading (this procedure is required for goods export)
Visa accepted	The BIETCs have been definitively validated by the CGC Agent/ Representative
Visa refused	The BIETCs have been definitively rejected by the CGC Agent/ Representative.
Unknown Customs Control	Displays BIETCs with Customs' agreement on standby
Customs Control validated	With his/her BIETC of which the visa has been validated (green square – green) by the Shipping Board of Gabon, the loader has obtained the Customs Officer's agreement. Therefore, he/she can take his/her goods from the port.

Customs Control rejected	For specific reasons, the Customs Officer has rejected the loader's BIETC. Therefore, the loader cannot take his/her goods from the port.
The button « List »	displays the list of BIETC(s) according to the status selected.

Both Customs Officer and CGC Agent/Representative use the same process to open a BIETC validating screen.

① The Customs Officer's validating screen

The pulldown list that displays the Visa link statutes

★ Example of BIETC validated by the CGC Agent/Representative

Visa N°	Navire	Voyage	Départ	Arrivée	UC	
0000419	ESTUAIRE	12	27 MAI 2009 LILLE (FR)	01 JAN. 2009 DOUALA (CM)	0 EUR	[Icons]

The BIETC validated by the CGC Agent/Representative and available is a green square only.

★ Example of BIETC validated by the Customs Officer with the following status: **CUSTOMS CONTROL VALIDATED**

Signature et cachet du Déclarant Signature and stamp of Shipper SEAN 2000 ANTWERP, BE 30 juil. 2009	Cadre réservé à l'administration Reserved for administration VISA ACCORDE CGC PARIS - PARIS, FR 31 juil. 2009 VISA VALIDATED	Cadre réservé à l'administration Reserved for administration VISA DOUANE ACCORDE CGC LIBREVILLE - LIBREVILLE, GA 31 juil. 2009 CUSTOMS VISA VALIDATED
---------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------

The Declarer's signature is marked by:

- The Declarer's name
- The address
- Date of issue of BIETC

The CGC Agent /Representative's signature is marked by:

- The type of agreement (visa accepted), marked by a green slanting line
- The CGC Agent's name and address in the country
- Date of validation

The Customs Officer's signature is marked by:

- The mention **Customs visa accepted**, marked by a green slanting line
- The Customs Officer's name and postal address
- Date of validation

Signature et cachet du Déclarant Signature and stamp of Shipper NORD SUD DECLARANT 75008 PARIS, FR	Cadre réservé à l'administration Reserved for administration VISA ACCORDE CGC PARIS - PARIS, FR 16 févr. 2009 VISA VALIDATED	Cadre réservé à l'administration Reserved for administration VISA DOUANE REFUSE CGC LIBREVILLE - LIBREVILLE, G 16 févr. 2009 CUSTOMS VISA REJECTED
-----------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------

The Customs Officer's signature is marked by:

- The mention **Customs visa Refused**, marked by a green slanting line
- The Customs Officer's name and postal address
- Date of validation

NOTE: The Shipping Council of Gabon is not allowed to check loaded or unloaded freight documentation

! A BIETC that complies with the Shipping Board's requirements – and that has been validated (green square) - can be rejected by the Customs Department if statements are not authentic or after a Customs Officer has personally checked goods.